



# TIRUMALA TIRUPATI DEVASTHANAMS (TTD) TIRUPATI

## REQUEST FOR PROPOSAL

For selection of Architectural Consultant through  
**“Design Competition”** for  
“Proposed SRIDHAMAM Project at Alipiri, Tirupati,  
Chittoor District, Andhra Pradesh”

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## SCHEDULE OF TENDER PROCESS

Event Description	Scheduled Date
<b>RFP upload on website</b>	<b>5 P.M ON 05.11.2018</b>
<b>Due date for Receipt of technical Bids (through e-mail "sevedic2012@gmail.com" &amp; also hard copies to SE-IV, TTD, Ad. Building, K.T. Road, Tirupati-517501)</b>	3 P.M. (IST) on 22.11.2018
<b>Short listing of Firms – Stage 1 &amp; Intimation of short listing</b>	06.12.2018
<b>Pre-bid Conference and site visit for shortlisted firms</b>	11:00 Hrs(IST) on 14.12.2018, at O/o Chief Engineer, TTD Administrative Building, K.T. Road, Tirupati- 517501, Chittoor District, Andhra Pradesh
Submission of proposal at S.E.-IV's office, TTD, Tirupati in three cover system i.e., one sealed cover containing the presentation in soft copy as well as hard copy and second sealed cover containing the financial bid and third sealed cover containing these two covers and this cover shall be super scribed with the name of the work, to be addressed to SE-IV, TTD, Tirupati and with the name of the firm participating.	@3 P.M. on 27.12.2018
<b>Detailed Design Presentation by Shortlisted Firms – Stage 2</b>	11:00 Hrs to 17:00 Hrs on 28.12.2018 & 29.12.2018 at O/o Meeting hall, TTD Administrative Building, K.T.Road, Tirupati, Chittoor district, Andhra Pradesh
<b>Opening of the Financial Bid</b>	04.1.2019

## **DISCLAIMER**

1. The information contained in this Request for Proposal document ("RFP") or subsequently provided to Applicants (Firms), whether verbally or in documentary or any other form by or on behalf of "TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI" (herein after referred to as TTD ) or any of its employees, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided. This information provided is confidential and shall not divulged to others and shall be utilized for this project alone.
2. This RFP is not an agreement or an offer by the TTD to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation & submission of their Proposals pursuant to this RFP.
3. This RFP includes statements, which reflect various assumptions and assessments arrived at by the TTD in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.
4. This RFP may not be appropriate for all persons, and it is not possible for the TTD and its employees to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct and may not be exhaustive. Each Applicant should, therefore, conduct their own investigations, studies and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources. Information provided in this RFP to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. The TTD and its employees/ advisors make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption,

statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

6. TTD also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP.
7. TTD may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.
8. The issue of this RFP does not imply that the TTD is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

## **COMMITTEE FOR EVALUATION**

A committee with the expertise in the field and also senior Officers from TTD will be formed to evaluate the RFP.

# 1. LETTER OF INVITATION

## 1. LETTER OF INVITATION

To

**All the interested and eligible Architect firms.**

**Sir / Madam**

1.1 Tirumala Tirupati Devasthanams (TTD) envisages to enlighten the pilgrims about Sri Venkateswara Legend and serenity of Tirumala hills, so that pilgrims are conscious about their role and goal in visiting Tirumala. The proposed SRIDHAMAM is divine and spiritual centre reflecting the legend of Lord Venkateswara in the best manner by using and applying technology. It should be the state of art design wherein the architecture, art forms and technology are well connected to communicate to the world the legend of the Lord Venkateswara. It shall have temple architecture, Indian Heritage, landscape, water bodies, pavilions, open air theatres etc., all to do with the Lord Venkateswara's story line. In this regard, TTD intends to select an Architectural Consultant through Design Competition for providing Architectural Consultancy Services and support TTD in creation of "Proposed SRIDHAMAM Project at Alipiri, Tirupati, Chittoor District, Andhra Pradesh". More details on the services required are provided in the Terms of Reference of this Request for Proposal (RFP).

**1.2 Minimum eligibility criteria: Only the applicants / firms whose average annual turnover is Rs. 5.00 million and above towards the consultancy fees during the last three financial years, are eligible to apply for the bids. The turnover shall be the consultancy fees of architectural services alone and this shall be corroborated by the income tax returns as well as specific certificate to that effect from a chartered accountant.**

1.3 Proposed submissions must be received not later than the due date specified in the schedule of tender process in the manner specified in the RFP document to the mail id given below and also through hard copies to [sevedic2012@gmail.com](mailto:sevedic2012@gmail.com) and to Superintending Engineer-IV, TTD, Tirupati -517501 respectively. TTD does not have responsibility on account of non receipt of mail at TTD's end as well as delays on account of postal/courier departments.

This RFP has the following sections:

Section – 1	Letter of Invitation
Section – 2	Instructions to Applicants
Section – 3	Data Sheet
Section – 4	Preparation, Submission and Evaluation of Proposals
Section – 5	Terms of Reference
Section – 6	Formats for Proposal Submission (Annexures)



- 1.4 **The architectural consultant firm will be selected based on the “Design Competition” as described in this RFP. Two stage process will be employed for selection of best Architectural Design. Maximum of seven Firms will be shortlisted at Stage 1 based on fulfilment of Technical Eligibility Criteria and marks awarded in accordance with the evaluation process set forth in the RFP under Section 4.2. The shortlisted firms in Stage 1 will only be eligible and invited for participating in Stage 2, the Design Competition for selection of best design, in terms with the RFP.**
- 1.5 The Proposals shall be filled in English and all entries must be typed / written in blue/black ink. Initials of the Authorised representative of the applicant must attest all erasures and alterations made while filing the proposal.
- 1.6 TTD reserves the rights to cancel, terminate, change or modify this procurement /Proposal Process and /or requirements of proposal stated in the RFP, without assigning any reason or providing any notice and without accepting any liability for the same.
- 1.7 The Proposal shall be valid for a period of not less than 180 days from the Proposal Due Date (the "PDD"). In exceptional circumstances, prior to the expiry of the original proposal validity period, the authority may request the firms to extend the period of validity for a specified additional period. The request for the extension shall be made in writing. However, Firms will not be permitted to modify their proposals.
- 1.8 Professional Fee Payment to the selected & appointed Firm shall be as per the fee quoted (subject to not more than five percent (5%)) of the total cost of the value of the works entrusted to the selected consultant.
- 1.9 Firms with Chief Architect having valid registration with Council of Architecture (COA), New Delhi and with an experience of minimum seven years for a Chief Architect with M.Arch qualification and with an experience of minimum of 10 years for a Chief Architect with B.Arch qualification shall only be eligible for consideration under this RFP.
- 1.10 No consortium/ Joint Venture applications are allowed. Proposals from individual firms shall only be accepted for evaluation.
- 1.11 Date: \_\_\_\_\_

## **2. INSTRUCTIONS TO APPLICANTS**

## 2. INSTRUCTIONS TO APPLICANTS

- 2.1 Applicants are encouraged to get themselves well acquainted fully about the assignment and the local conditions before submitting the Proposal.
- 2.2 Broad description of the objectives, scope of services, deliverables and other requirements relating to this Consultancy are specified in this RFP. In case an applicant firm possesses the requisite experience and capabilities required for undertaking the Consultancy, it is invited to participate in the Selection Process individually (the “sole firm”) on its own and no consortium is allowed.
- 2.3 Proposals shall be prepared and submitted in the manner elaborated in this RFP as per the formats/ annexures provided.
- 2.4 No Applicant or its Associate shall submit more than one Application for the Consultancy. If they submit more than one application then all their applications are liable for rejection.
- 2.5 Any entity which has been barred by any agency of the Central Government, any State Government, any Statutory Authority or any public sector undertaking, as the case may be, from participating in any project, and the bar subsists as on the date of the Proposal, would not be eligible to submit a Proposal either by itself or through its Associate.
- 2.6 TTD reserves the right to terminate a firm’s participation in the tender process at any time, should TTD consider that a firm has, without the prior consent, failed to comply with any of the procedures and requirements prescribed in the RFP.
- 2.7 It shall be deemed that by submitting the Proposal, the Applicant has:
  - a. made a complete and careful examination of the RFP;
  - b. received all relevant information requested from the TTD;
  - c. accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the TTD or relating to any of the matters referred in the RFP;
  - d. satisfied itself about all matters, things and information, including matters referred herein, necessary and required for submitting an Application and performance of all of its obligations there under;
  - e. acknowledged that it does not have a Conflict of Interest; and
  - f. agreed to be bound by the undertaking provided by it under and in terms hereof.
- 2.8 The TTD shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the TTD.

2.9 The Proposal of a firm shall be liable for disqualification in the event of the following:

- a. If the firm refuses to accept the correction of errors in its proposal,  
(or)
- b. If the Firm submits a conditional Proposal which would affect unfairly the competitive provision of other firms who submitted substantially responsive proposal and/or is not accepted by TTD.

## 2.10 AMENDMENT TO RFP

- a. At any time prior to the due date for submission of Proposal, TTD may, for any reason, whether at its own initiative or otherwise, modify the RFP document by issuing Addendum/ Amendment.
- b. To provide the Applicants with reasonable time for taking an amendment into account, or for any other reason, TTD may, in its sole discretion, extend the Proposal Due Date (PDD).
- c. The above changes & amendments, if any, will be notified in TTD website i.e. [www.tirumala.org](http://www.tirumala.org).

## 2.11 CONFLICT OF INTEREST

TTD requires that the design competition winning firm provides professional, objective, and impartial advice and at all times hold the TTD's interest's paramount, avoids conflicts with other assignments or its own interests, and act without any consideration for future work. The design competition winning firm shall not accept or engage in any assignment that would conflict with its prior or current obligations to other clients, or that may place it in a position of not being able to carry out the assignment in the best interests of the TTD.

- b. An Applicant shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the "Conflict of Interest"). Any Applicant found to have a Conflict of Interest shall be disqualified.
- c. An Applicant shall be deemed to have a Conflict of Interest affecting the Selection Process, if:
  - i. a constituent of such Applicant is also a constituent of another Applicant; (or)
  - ii. such Applicant or its Associate receives or has received any direct or indirect subsidy or grant from any other Applicant or its Associate; (or)
  - iii. such Applicant has the same legal representative for purposes of this Application as any other Applicant; (or)
  - iv. a firm is engaged by TTD to provide goods or works or services and if the Associate/s of such firm is engaged by a different firm for providing consulting services for the same project and vice versa.

## **3. DATA SHEET**

### 3. DATA SHEET

S.No.	Key Information	Details
<b>RFP DETAILS</b>		
1.	<b>Project</b>	Design Competition for Selection of Architectural Consultant to provide Consultancy Services for "Proposed SRIDHAMAM Project at Alipiri, Tirupati, Chittoor District, Andhra Pradesh".
2.	<b>Authority</b>	TIRUMALA TIRUPATI DEVASTHANAMS (TTD), Tirupati
3.	<b>Estimated Construction Cost - Tentative</b>	Rs. 200 million
<b>PROPOSAL SUBMISSIONS</b>		
4.	<b>Proposal submissions for Stage 1 (The scanned copies shall be mailed as mentioned in the RFP document along with submission of one set of the same by post as detailed in RFP document)</b>	<ul style="list-style-type: none"> <li>a. Request for Proposal (RFP) Document, Signed and Stamped on each page.</li> <li>b. Documents fulfilling Technical Eligibility Criteria along with proof of experience (Annexure A, annexure-1, annexure-2, annexure 3a, annexure 3b)</li> </ul>
5.	<b>Proposal Presentation and submission of Financial Proposal at Stage 2 by the shortlisted firms.</b>	<p>The shortlisted firms at stage I will be invited to present detailed conceptual designs at stage II. A copy of the presentation shall be submitted in hard (A2 size- colour) and soft copies containing the following along with financial bid as detailed in RFP in three cover system :</p> <ul style="list-style-type: none"> <li>a. Design Development process</li> <li>b. Conceptual Master plan in A1 size(to the scale)</li> <li>c. Architectural plans, elevation, broad sections at suitable scale.</li> <li>d. Three dimensional views, birds eye views and walk through (optional) of conceptual master plan, etc for better understanding of design concepts</li> <li>e. Construction cost (Block estimate)</li> </ul> <p>Apart from the above, Financial proposal in a separate sealed cover shall be submitted in original, specifying the consultancy fee as a percentage of value of works to be undertaken by the consultant.</p>
<b>PROPOSAL CONDITIONS AND EVALUATION</b>		
6.	<b>Proposal Validity</b>	180 days from the Proposal Due Date (PDD)

7.	<b>Technical Eligibility Criteria (stage1)</b>	<p><b>Stage I</b></p> <p>A. Firms having adequate proven experience in designing *similar projects as envisaged in the project/ Empanelled Conservation Professionals for preparation of Design/ drawings Infrastructure Development works at monuments, costing above Rs. 5.00 Crores.</p> <p>B. The Firm should have successfully completed providing consultancy services for at least one project of this scale with an area of at least 10 Acres, in the last 5 years, in a single Work order as a <b>Prime Consultant</b>.</p> <p>C. The bidding Firm should be in existence for at least 10 years from the proposal due date (PDD).</p> <p>D. The proposed Chief Architect shall have minimum 7(seven) years completed experience if he/she is a M. Arch and 10 years in the case of B. Arch qualification and shall also fulfilled experience under (A),(B) and (C) above. The Chief Architect must be registered with CoA.</p> <p>E. Experience certificate from Reputed Organisations/ Trusts like Vivekananda Kendra etc., will also considered.</p> <p>F. The proposed other experts of the bidding Firm (Engineers, Landscape Architects, experts, etc.) shall have experience as detailed in section 4.2.</p> <p>G. <b>Financial Capacity:</b> The applicant firm shall have an average annual turnover of <b>Rs. Five million</b> (Rs 5.00 million) from the <u>architectural consultancy services only</u> in the past three consecutive financial years as per the audited balance sheets.</p> <p><b>NOTE: The cost of completed works of previous years shall be given weightage of 10% per year to bring them to current price level, (the financial year in which bids are invited).</b></p>
8.	<b>Evaluation Criteria</b>	<p><b>Evaluation Criteria –Stage I</b></p> <p>a. The technical bids will be evaluated based on the criteria set out in the Section 4.2 of this RFP. The top seven firms will qualify for the stage 2 of the selection process basing on the marks awarded.</p> <p><b>Evaluation Criteria - Stage II)</b></p> <p>b. The above short-listed firms will only be invited by TTD for detailed presentation on their detailed design concepts. The Evaluation committee will evaluate the designs based on their presentation. Ranking will be given to the designs based on the marks obtained to each design and price quoted for consultancy services (financial proposal) on QCBS system, 80% weightage will be given for design presentation and 20% weightage will be given for financial quote.</p> <p><b><u>All the shortlisted Applicants are entitled for the Honorarium of an amount of Rs. 1,00,000/- (Rupees One lakh only) which is inclusive of applicable taxes, except the successful applicant.</u></b></p>
9.	<b>Criteria for selection of consultant</b>	The criteria for selection of architectural consultant is the best design as evaluated on QCBS.

**Note: \*Similar projects means depiction of any ancient history/ Legend through visuals/ murals/ paintings/animated settings etc.**

## **4. PREPARATION, SUBMISSION AND EVALUATION OF PROPOSALS**



## 4. PREPARATION, SUBMISSION AND EVALUATION OF PROPOSALS

The defined eligibility criteria and evaluation process for selection of the architectural Consultancy is aimed at selecting a reputed, qualified firm with adequate proven experience in designing similar projects as envisaged in the project. The objective is to appoint an architectural consultancy through transparent and competitive bidding, who can design and assist in establishing state of art spiritual centre at Tirupati, Andhra Pradesh.

The selection process will be in two stages:

1. **Stage I:** Open invitation and short listing of maximum seven firms by TTD based on criteria detailed below.
2. **Stage II:** Ranking of designs and selection the best design and the firm that delivered the best design from among the shortlisted firms as evaluated by based on QCBS in accordance with stipulated guidelines.

### 4.1 GENERAL

- a. The shortlisted firms shall bear all costs associated with the preparation and submission of its proposal, including site visits, field investigations, data collection, analysis, etc. as also any discussions/negotiations. The authority shall not be responsible or liable for any such costs incurred. **The pre-bid (Stage-II) meeting will be held at TTD Administrative Building, Tirupati.**
- b. The firms should submit their proposals individually only and proposals submitted by consortium is not allowed.
- c. Adherence to formats, wherever prescribed, is required. Non-adherence to formats might be a ground for declaring a proposal non-responsive.
- d. All communication and information shall be provided in writing through mail and in English language only.
- e. All communication and information provided should be legible, and wherever the information is given in figures, the same should also be mentioned in words. In case of conflict between amounts stated in figures and words, the amount stated in words will be taken as correct and final.

### 4.2 PREPARATION, SUBMISSION AND EVALUATION OF PROPOSALS (STAGE 1)

The technical proposals as detailed below shall be prepared and scanned copies to be submitted through e-mail to the following mail id.

[sevedic2012@gmail.com](mailto:sevedic2012@gmail.com) and also a hard copy shall be furnished to SE-IV, TTD, Tirupati

## I. RFP document signed and stamped on all the pages

## II. Technical Eligibility Criteria

Signed and stamped Documents and Experience Certificates as per the Formats provided as Annexures (as applicable) towards proof of the following eligibility criteria shall be submitted.

- A. The firm should have adequate proven experience in designing similar projects as envisaged in the project/ empanelled Conservation Professionals for preparation of Design/ drawings Infrastructure Development works at monuments, costing above Rs. 5.00 Crores.
- B. The Firm should have successfully completed providing Design consultancy services for at least one project with an area of at least 10 Acres, in a single work order as a **Prime Consultant**.
- C. The bidding Firm should be in existence for at least 10 years from the proposal due date (PDD).
- D. The proposed Chief Architect shall have minimum 7 (Seven) years completed experience in the case of M.Arch qualification and 10 years in the case of B.Arch qualification and shall also fulfill experience under (A),(B) and (C).
- E. Experience certificate from Reputed Organisations/ Trusts like Vivekananda Kendra. Kanyakumari etc., will also considered.
- F. The proposed other experts ( Architects, Engineers, Experts, etc) shall have experience as detailed in Section 4.2(D).
- G. **Financial Capacity:**The applicant firm shall have an average annual turnover of Rs.Five million (Rs. 5.00 million) from the architectural consultancy services only in the past three consecutive financial years as per the audited balance sheets.
- H. **Evaluation of the technical proposal:**

The applicant shall fulfill the following conditions and marks will be allotted out of total 75 marks.

### i. Team composition

- 1) Chief Architect with a Masters in Architecture with seven years of experience and registered with COA. or with a Bachelor in Architecture with 10 years experience
- 2) Team leader – 1 no with Masters in Architecture and five years of experience or 1 no with B.Arch. with 8 years experience.
- 3) Architects – 1 no. apart from Chief Architect with an experience of three years
- 4) Civil Engineer / Quantity surveyor with an experience of 4 years

<b>S.No</b>	<b>Key Personnel</b>	<b>Minimum Experience(n o. of years)</b>	<b>Educational Qualifications</b>	<b>Marks Allocated</b>
1.	Chief Architect	<b>7 / 10</b>	Masters in Architecture with 7 years of experience (or) B.Arch with 10 years of experience	10
2.	Team Leader	<b>5 / 8</b>	Masters in Architecture with 5 years of experience (or) B. Arch with 8 years of experience	5
3.	Architect	3	B. Arch or equivalent	5
4.	Quantity Surveyor/ Civil Engineer	<b>4</b>	B.E. / B. Tech (Civil)	5
			<b>Total</b>	25

## ii. Technical and financial capacity

<b>Criteria</b>	<b>Marks per item</b>	<b>Total marks awarded</b>
Designed similar projects of 10 acres extent (which have been implemented) @ 5 marks per project up to a maximum of 20 marks.	<b>5</b>	20
Experience in providing master plan and architectural design services for developing similar projects of project cost more than Rs.50 million each @ 5 marks for each project subject to maximum of 20 marks.	5	20
Designed similar nature of ecological projects and theme gardens	5	5
Won award for landscape project through design competition	5	5
<b>Total marks</b>		50

From the marks awarded as per the above table, top seven firms will be selected and invited for the stage II of the design competition process.

## 4.3 PREPARATION, SUBMISSION AND EVALUATION OF PROPOSALS (STAGE II)

### I. Cover A (Stage II)

Only the shortlisted firms at stage I will be invited for a detailed presentation on the broad conceptual designs along with submission of the following in **cover A**.

- 1) A copy of the presentation shall be submitted at the time of presenting the concepts before the due date at specified place in hard (colour A2 size) and soft copies containing the following:
  - a) Design Development Process
  - b) Conceptual Master Plan in A1 size (to the scale)
  - c) Architectural Plans, elevations, broad sections at suitable scale
  - d) Three Dimensional Views, Birds Eye Views; and walkthroughs (optional) of Conceptual master plan, etc. for better understanding of design concepts.
  - e) Construction cost
  - f) Methodology / work programme for the speedy project completion
- 2) Proposed details of key professionals with relevant experience (Annexure 3a and 3b), that shall consist of the following
  - Chief Architect
  - Team leader
  - Architects – 2 nos. apart from Chief Architect
  - Engineer / Quantity surveyor

### II. Cover B (Stage II)

The price bid of the firm shall be submitted in a signed, stamped and sealed envelope as per the format provided in the annexure 4, at specified time by the shortlisted architects or their representatives personally as indicated in the schedule of tender process.

**III. Cover A & Cover B shall be sealed and kept in one bigger cover C and dropped/ submitted at the place specified in the RFP on or before the specified date and time.**

## 4.4 SIGNING OF PROPOSALS

The Authorized Signatory shall sign or initial each page of the proposal documents along with the stamp of the firm. They should also sign & stamp each page of the RFP, scan and submit the same through email and hard copies, as detailed above for the stage –I process only.

## 4.5 RECEIPT OF PROPOSALS

- a. Technical proposals received within the due date and time through email and hard copy by post will only be considered for evaluation for stage I. Proposals other than the above will be summarily rejected.
- b. On completion of stage I evaluation process, the top seven ranked firms from stage I will be intimated through an email about the pre-bid meeting.

## 4.6 EVALUATION CRITERIA FOR SHORT LISTING (STAGE I)

Only top seven firms / applicants will be shortlisted based on the marks obtained as per the eligibility criteria mentioned in section 4.2.

## 4.7 EVALUATION CRITERIA FOR SELECTION OF BEST DESIGN (STAGE II)

- i. The above shortlisted firms will be invited for a detailed presentation on their broad design concepts.
- ii. The Evaluation Committee shall evaluate the designs based on their presentations. Marks will be given to the designs based on the marks obtained to each design and price quoted for consultancy services (financial proposal) on QCBS system, in which 80 marks will be allotted from assessment of the Evaluation Committee and 20 marks will be apportioned from the financial proposal.
- iii. **Combined evaluation (Design & Financial):** Quality and Cost Based Selection(QCBS) evaluation criteria in the ratio of 80:20 (80% Design and 20% financial weightage) as detailed in the RFP. As per the predefined QCBS evaluation criteria, 80% of the design marks and 20% of the financial marks will be combined / summed up to arrive at the final marking. For example, the design score of a firm is 75 and financial score is 80 marks, then the combined technical and financial score in the ratio of 80:20 will be computed as below.

$$80 \text{ percent of the design score} = 0.8 * 75 = 60$$

$$20 \text{ percent of the financial score} = 0.2 * 80 = 16$$

$$\text{Total combined score} = 76$$

Note: Decimals will be ignored.

## 4.8 SELECTION OF BEST DESIGN BY THE EVALUATION COMMITTEE (STAGE 2)

4.8.1 Each member of the Evaluation Committee at Stage 2 (Selection of Best Design) will award marks based on the following criteria, subject to maximum permissible marks. Average of the total marks awarded by each member of the Evaluation Committee will be the final marks obtained by the shortlisted firms. The marks will be awarded by the individual assessors with the help of the following criteria.

<b>Evaluation Criteria</b>	<b>Overall Design Development</b>	<b>Elevations &amp; 3 D Views(Design Blend with Waterfront&amp; Surrounding)</b>	<b>Construction Cost effectiveness</b>	<b>Overall Presentation &amp; Response to Clarifications</b>
<b>Max. Marks</b>	40	30	15	15

The above marks under each head are proposed to be allocated with reference to below parameters

<b>Parameter</b>	<b>% of marks allocated</b>	<b>Marks (out of 40)</b>	<b>Marks (out of 30)</b>	<b>Marks (Out of 15)</b>	<b>Marks (out of 15)</b>
Innovation	50%	20	15	7.5	7.5
Level of Detailing in the design	25%	10	7.5	3.75	3.75
Practicality	15%	06	4.5	2.25	2.25
Presentation	10%	04	03	1.5	1.5
<b>Total</b>	<b>100%</b>	<b>40</b>	<b>30</b>	<b>15</b>	<b>15</b>

#### **4.8.2 AWARD OF MARKS BASED ON FINANCIAL QUOTE**

The applicant who quotes lowest consultation fee ( project cost x percentage quoted) is treated as L1 and awarded 100 marks, accordingly L2 (second lowest consultation fee) gets  $100 \times L1/L2$  Marks and so on.

#### **4.9 CRITERIA FOR SELECTION OF CONSULTANT**

The selected firm among the shortlisted firms as detailed in Section 4.7 & 4.8 will be awarded with the project. In the event of more than one firm getting same marks, both will be given same ranking. In such case, project will be awarded to the lowest quoted agency.

#### **4.10 HONORARIUM TO THE SHORTLISTED FIRMS**

The Best design ranked no.1 will be provided with best design award and will be awarded the project. Honorarium of Rs. 1,00,000/- inclusive of applicable taxes will be given to the remaining shortlisted designs/ firms. In case, TTD desires that the proposal is to be deferred or shelved for any unforeseen reasons, the selected architectural consultant will be given Rs. 1,50,000/- honorarium inclusive of applicable taxes and the design conceptual plan by the architectural consultants will be the property of T.T.D and TTD is at liberty to utilise the shortlisted designs for implementation with or without minor alterations for which the designer shall not have any sort of claim in future.

## **5. TERMS OF REFERENCE**



## 5. TERMS OF REFERENCE

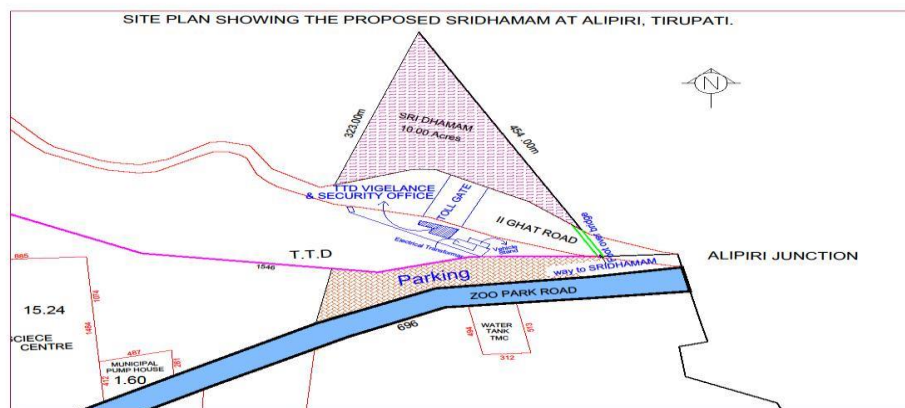
### 5.1. BACKGROUND

TTD is a conglomeration of temples, brought under the First Schedule 2 of the Act 30 of 1987. The Board of Trustees is constituted by members appointed by the Government of Andhra Pradesh. TTD has dedicated itself to serving pilgrims who visit Tirumala and Tirupati. It provides facilities to make their pilgrimage a unique and rewarding spiritual experience. It also works towards preserving the serenity and sanctity of the sacred Tirumala-Tirupati area. TTD is ever-conscious of the social, economic, religious and environmental needs of the people, especially the needy. It undertakes several activities and has initiated different schemes in these areas.

Further, TTD envisages to enlighten the pilgrims about Legend of Lord Venkateswara, serenity of Tirumala hills etc., available in literature in abstract form by bringing out in concrete form through visuals, murals, paintings, animated settings etc., so that this project becomes a spiritual centre for education, information and inspiration and pilgrims who visit the centre shall derive the everlasting bliss. In this regard, on behalf of TTD, TTD intends to select Architectural Consultant through Design Competition for providing Architectural Consultancy Services and support TTD in “Proposed Sridhamam Project at Alipiri, Tirupati, Andhra Pradesh”.

### 5.2. PROJECT LOCATION

The proposed site for Sridhamam is located near the Alipiri in Tirupati. The site is abutting the Saphthagiri security zone. An area of about 10 Acres is demarcated for the project. Site survey map in AutoCAD format is provided as Appendix A



**Site Location Map**



**Site Connectivity - Distance from Major Landmarks**

Destination From	Distance to Proposed Site
Tirupati Railway Station	3.40 KM
Tirumala Bus Stand	4.90 KM
Sri Venkateswara Zoological Park	6.10 KM
Renigunta Jn	17.40 KM
Tirumala	18.00 KM
Chandragiri Fort	14.20 KM

### **5.3. OBJECTIVE OF THIS RFP**

The overall objective of this consultancy assignment is to select best architectural design and appoint the Firm that conceptualize the best design for providing Design and Construction Supervision services for the “Proposed SRIDHAMAM” till the completion of project construction. The proposed project at foothills of Tirumala shall become the Best Spiritual centre.

### **5.4. SCOPE OF SERVICES FOR THE CONSULTANT**

- 5.4.1 The Consultant shall assist TTD from Design Development to Completion of execution of the proposed project in all respects. The total consultancy period is estimated to be about 24 (Twenty-four) months from commencement of services – about Four (04) Months for completing detailed designs along with BOQs & tender drawings and 20 months for execution/development.
- 5.4.2 The broad scope of services under this contract shall be the preparation of conceptual options for selection by the client, detailed architectural plans and elevations for the finalized conceptual design, Landscape, all structural designs, etc., includes providing detailed designs and specifications with Bill of Quantities, preparation of tender document, tender drawings for the works on item rate basis or EPC, for all works involved in the establishment of SRIDHAMAM.
- 5.4.3 The consultant shall assist TTD in obtaining necessary approvals from local bodies statutory authorities like fire dept, APSPDCL, APPCB, etc., if applicable
- 5.4.4 Undertake preparation of construction drawings, Modification to the drawings during execution as may be required and assist TTD during the execution.
- 5.4.5 Preparation of project schedules, broadly monitoring of project, liaison with the TTD Engineers / Independent Engineer and the contractors for execution of the designs as per the approved designs and drawings etc. Preparation and submission of completion drawings / diagrams / reports and obtaining completion.
- 5.4.6 The scope of work shall not include appointment of the contractor and any direct contractual dealing with the contractor during the execution of the work. However, during execution, it should be as per clause 5.5 and the scope of work shall include any other service normally required by the consultant such as site inspections at various stages of work to ensure successful completion of the project as per TTD approved designs & drawings.
- 5.4.7 Through all the project phases, TTD expect the consultants to demonstrate the interest and commitment to utilize the latest National and International techniques and best practices to promote fast, efficient, economical and sound completion of the works.

## **5.5. DETAILED SCOPE OF SERVICES**

The Chief Architect shall be available as and when required and other project team of at least 02 professionals consisting of Architects, Engineers, etc. shall be located in Tirupati during the entire project period. The selected Consultant shall provide the following services but not limited to;

### **5.5.1 Studies and Analysis**

- a) Reconnaissance survey around proposed project area for identification of preliminary project components and for undertaking site analysis.
- b) Carryout Site evaluation, analysis, and impact of existing and / or proposed developments on its immediate environs.
- c) Study applicable site development and building regularity norms such as development control regulations, Designated land use in statutory Master Plan, Environment regulations, approval processes to be undertaken, etc.

### **5.5.2 Review and Benchmarking**

- a) Through the Benchmarking exercise, identify the options for development of the proposed Project. The projects being considered for Benchmarking should be applicable and implementable at the identified project site.
- b) Stakeholder consultation and presentation on the preliminary identified project component and their block cost estimates to TTD. Upon approval of the same by the TTD or its authorized members, the Consultant is expected to prepare the master plan for the project area.

### **5.5.3. Preparation of Master Plan**

- a) Prepare a draft Master Plan integrating landscapes and various project components in a phased manner so as to optimize the capital requirement for the development of the area
- b) Present the salient features of the proposed components to the Client / Authority.
- c) Revise and finalise the Master Plan based on the recommendations of the Client / Authority incorporating principles of Biodiversity, Conservation of flora and fauna, water conservation, use of non-conventional energy sources, energy conservation and efficiency, low pollution, water treatment, water recycling, zero discharge, Hazard/Disaster mitigation integrated in to master planning.

### 5.5.4 Architectural Plans, Structure Plan and working drawings:

- a) Prepare detailed Architectural drawings for each approved components including but not limited to Site Plan, Floor Plans, Elevations, Sections, landscape, illumination, circulation plan etc., with at least three 3D perspectives and illustrative sketches.
- b) If required, the Consultant should specify well in advance, the details of surveys, soil investigations and tests required to be made available to the consultant by TTD. The foundation system shall be finalized referring the Soil Investigation reports and in consultation with TTD.
- c) Finalize material specifications and techniques and working drawings (Good for Execution Drawings) for the above.
- d) Provide needful sets of "Submission Drawings" and other needful documentation as required for submission for obtaining Approval from all concerned statutory authorities duly vetted by registered architect, structural engineer, Landscape designer etc.
- e) The consultant shall attend all the review meetings conducted by TTD from time to time without any extra cost and shall also be available for any clarifications and bring out any issues related to construction which may lead to difficulties, litigation, delays etc.
- f) Preparation of the As-Built drawings within a month of the occupation for release of final bills to the Contractor.
- g) **The concepts and designs of the shortlisted applicants / firms will be the property of TTD and TTD is at liberty to utilise the shortlisted designs for implementation with or without minor alterations for which the designer shall not have any sort of claim in future. (All the shortlisted Applicants are entitled for the Honorarium of an amount of Rs.1,00,000/- (Rupees One Lakh only)inclusive of all taxes except the successful applicant, to whom the project is allotted).**

### 5.5.5 Services plan

- a) Shall provide service plans related to
  - i. Electrical, Access road, Public Health, and others as per requirement and compliance with national and local standards
  - ii.** Water supply, sewerage, storm water drainage, Power, fire hydrants schemes, internal roads, street lighting, rain water harvesting, water supply intakes arrangements, illumination scheme, ICT/Surveillance, Automation, MEP and other specialized services.

- iii. Circulation, entry-exit plans, crowd management, Public Health, and others as per requirement and compliance with national and local standards
  - iv. Use of non-conventional sources of lighting etc
  - v. Preparation of landscape architecture, interior architecture, architectural conservation, graphic design and signages etc.
- b) LANDSCAPING AND HORTICULTURE - Appropriate hard and soft landscaping shall be designed to be in harmony with the surrounding Environment and neighbourhood. The objective is to provide a harmonious and eco-friendly environment with green area and landscape features.
  - c) ENVIRONMENTAL PROTECTION - Cautious effort shall be made to ensure the Project provides positive contribution to the Environment and conform to local pollution control norms.
  - d) INTERIOR DESIGN - The interiors of the buildings shall be designed to ensure pleasant ecological environment that encourages excellence and comfort.
  - e) Prepare disaster management plan for the Hazards to which site/project is exposed to such as Flood, Cyclone, Rain, Fire etc.
  - f) OTHER SERVICES - Any other services connected with the work shall be designed as per standard practice.
  - g) The consultant shall ensure the durability, serviceability, structural adequacy, conformation to the design standards aesthetics, structural component of the project before recommending the same for approval.
  - h) After scrutiny by TTD, the corrected design and drawings shall be prepared for approval and issue the drawings good for construction and the process.
  - i) Any component which requires redesigning on account of exigencies of the site like redesigning the foundations for utilities etc., during the execution shall be approved as expeditiously as possible.

#### **5.5.6 Detailed estimates and Bill of Quantities:**

- a) Prepare the BOQs, estimates, based on applicable State Schedule of Rates/ TTD SSR, good for construction drawings, specifications, etc.
- b) Preparation of Tender drawings and documents, Technical specifications as per recommended vendors / manufacture's materials and equipments.
- c) Assistance to TTD in providing clarifications to bidders, Pre bid meeting and specifying the construction contract.
- d) Tender documents shall be complete in all respects and sufficient for selection of contractor for project execution.

- e) Where prescribed specifications and/or schedule of rates do not provide for certain items/ services, specifications and rates based on proper market rate analysis supported by competitive quotations from reputed/specialized / authorized agencies shall be adopted for these items with the approval of the TTD.

### **5.5.7 Implementation Drawings, Site Visits / Inspection During Implementation:**

- a) Shall, till the completion of the projects, provide a supervisory role during the Implementation stage of the works taken, by conducting intermittent site visits / inspections, briefing / review meetings.
- b) Shall attend all the review meetings conducted by TTD from time to time and shall also be available for any clarifications and bring out any issues related to construction which may lead to difficulties, litigation, delays etc.
- c) Shall assist in pre-commencement/ Construction / post completion activities with respect to the project, for ensuring that the work is carried out as per approved drawings, designs and specifications.
- d) The consultant shall prepare the drawings, technical specifications & liaison with all departments for statutory approvals, clearances of various authorities in execution of the project and ensure compliance with codes, legislation as applicable. The TTD shall pay all statutory fees required for obtaining the approvals from various local bodies / statutory bodies.
- e) The consultant shall also attend the reviews, meetings, conferences pertaining to the project.
- f) The consultant shall assist in pre-commencement/ Construction / post completion activities with respect to the project, for ensuring that the work is carried out as per approved drawings, designs and specifications through a team of qualified and experienced technical personnel to be provided at site of work, including Architects, Engineers etc., and to bring out deviations, if any, to the notice of the TTD for its rectifications.
- g) In the event of differences relating to the interpretations of drawings /designs/specifications/ any other part of the Consultancy between the consultant and the contractors, the interpretation and the decision of the TTD shall be final and binding. Assisting in arbitration and litigation cases that may arise out of the contracts entered into in respect of any of the works.
- h) Exercising cost control & economy measures to ensure that the approved estimates are not exceeded.

- i) The consultant shall obtain the approval of the TTD for any of the material deviation in the design or specification that may be required and felt necessary during execution due to technical or administrative reasons.
- j) The Consultant should analyse for any deviations, provide detailed specifications and rates as supplemental items, additional items **and remains for deletions** if any arises during the construction stage.
- k) The consultant shall be responsible for preparing and submitting “AS BUILT DRAWINGS” of the project and all services for reference and records to TTD both in hard cloth mounted drawings and digital mode.
- l) Whenever the TTD requests the principal architect for making site visits (other than regular visits) or attending the meeting, it shall be complied with.

## 5.6. PAYMENTS TO CONSULTANT

**The Professional Fee (exclusive of tax)** to the selected Firm shall be as quoted by the consultant subject to not more than 5% (five percent) of the value of total works assigned which is inclusive of documentation and communication charges, reimbursable expenses (out of pocket expenditure) and all site visits. The tax shall be paid by TTD as applicable at the time of completion of each deliverable. Value of Works shall be as per AP Standard Schedule of Rates/ TTD SSR and as approved by TTD or as per the consultants estimate during design presentation at Stage II, whichever is lesser.

## 5.7. DELIVERABLES, TIME LINES AND PAYMENT SCHEDULE

The Consultancy Fee as quoted by the selected consultant plus its applicable tax shall be paid as per the milestones indicated in the table below: *(The quote shall be inclusive of all costs associated to the assignment)*. Payments at each stage will be processed at the *satisfaction of the authority on the deliverables submitted*.

Sl. no	milestone	Fee payable
1	On Submission of Draft detailed conceptual design including block cost estimates	10% of Total Consultation fee
2	On Submission of detailed conceptual designs as per the recommendation of TTD and approval of final conceptual designs	20% of total Consultation fee ( i.e. sum of 1 & 2 )
3	On submission of detailed working Drawings, BOQs and Tender Documents for finalization of contractor (s)	30% of total consultancy fees for the works ( i.e. sum of 1 to 3)
4	After completion of fifty percent (50%) of the works ( As per the tendered value)	50% of the total consultancy fees for the works ( i.e. sum of 1 to 4)
5	Upon Completion of the Works and on submission of ” As Built” drawings	100% of the total consultancy fees ( i.e. sum of 1 to 5)



**Review & Reporting:**

As the proposed project is prestigious for TTD and is expected to be developed in a time bound manner, the Team Leader of the assignment is expected to be personally present and appraise the project development status to the TTD on fortnightly basis.

**6. FORMATS FOR SUBMISSION OF  
PROPOSAL IN STAGE I & STAGE II  
(Annexures)**

**ANNEXURE -A****FORMAT FOR FINANCIAL SUMMARY DATA****TURNOVER RELATED DATA (All figures in INR Crore)**

Description	Past Three Financial Years		
	Yr 01 (2015-16)	Yr 02 (2016-17)	Yr 03 (2017-18)
Revenue From Consultancy (excluding Turnkey projects & Contract Projects			

Financial Year: 1st April to 31st March or the accounting year followed and audited.

**Note:**

1. The applicant shall submit Audited Balance Sheets/ Annual Reports
2. The annual Turnover & Net worth data should be certified by a practicing Chartered Accountant.

COMPANY SEAL

SIGNATURE \_\_\_\_\_  
NAME \_\_\_\_\_  
DESIGNATION \_\_\_\_\_  
COMPANY \_\_\_\_\_  
DATE \_\_\_\_\_

**Annexure 1**

***Format for***  
**COVERING LETTER (LETTER OF PROPOSAL)**

(On Applicant's Letter Head)

To,

Date:

**The Executive Officer,  
T.T.Devasthanams,  
TTD Administrative Building, Kapilatheertham Road, Tirupati -517501.**

**Sub:** Design Competition for Selection of Architectural Consultant for "Proposed SRIDHAMAM Project at Alipiri, Tirupati, Chittoor District, Andhra Pradesh"

1. With reference to your RFP Document dated -----, I / We, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as Architectural Consultant (the "Consultant") for the subject project. The proposal is unconditional.
2. I/We acknowledge that the Authority will be relying on the information provided in the Proposal and the documents accompanying the Proposal for selection of the Consultant, and we certify that all information provided in the Proposal and in the Appendices, are true and correct, nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of appointment as the Consultant for the aforesaid Project.
4. I / We shall make available to the Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I / We acknowledge the right of the Authority to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I / We certify that in the last five years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

7. I/We declare that:

(a) We have examined and have no reservations to the RFP Documents, including any Addendum issued by the Authority;

(b) I / We do not have any conflict of interest as mentioned in the RFP Document;

(c) I / We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public-sector enterprise or any government, Central or State; and

(d) I/We hereby certify that we have taken steps to ensure that in conformity with the provisions of this RFP, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

8. I / We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Consultant, without incurring any liability to the Applicants in accordance with the RFP document.

9. I/We certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which would cast a doubt on our ability to undertake the Consultancy for the Project or which relates to a grave offence that outrages the moral sense of the community.

10. I / We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.

11. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority (and/ or the Government of India) in connection with the selection of Consultant or in connection with the Selection Process itself in respect of the above-mentioned Project.

12. I/We agree and understand that the proposal is subject to the provisions of the RFP document. In no case, shall I/we have any claim or right of whatsoever nature if the Consultancy for the Project is not awarded to me/us or our proposal is not opened or rejected.

13. I / We agree to keep this offer valid for 180 (One hundred and eighty) days from the PDD specified in the RFP.

14. In the event of my/our firm being selected as the Consultant, I/we agree and undertake to provide the services of the Consultant in accordance with the provisions of the RFP and that the Chief Architect shall be responsible for providing the agreed services himself and not through any other person or Associate.

15. I/We have studied RFP and all other documents carefully. We understand that we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or concerning or relating to the Selection Process including the award of Consultancy.

16. The Proposals are being submitted to prove our technical and financial strengths. The content provided in our proposal shall constitute the Application which shall be binding on us.

17. I/We agree and undertake to abide by all the terms and conditions of the RFP Document. In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFP Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the Applicant)

**Annexure 2****Format for Applicant's Experience****PROJECT EXPERIENCE (AS PER SECTION 4.2 (II), A-i)**

S #	Year of Completion	Name of Project	Client Details	Project Location	Project Components	Project Area(Acres)	Project cost(Rs. In millions)	Document Enclosed As Proof Of Experience*
1.								
2.								
3.								
4.								
5.								

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_

Notes:

***\* The claimed experience shall be supported by project completion certificates issued by the clients towards documentary evidence***

**Annexure 3a****Format for****DETAILS OF CHIEF ARCHITECT**

- 1 Name of the Chief Architect:
- 2 COA Registration Number & Year of Registration:
- 3 Date of Birth:
- 4 Nationality:
- 5 Key Expertise:
- 6 Proposed Role/ Responsibilities:
- 7 Educational Qualifications (including Year of Completion):
- 8 No. of Years of Professional Experience:

Organisation	Designation	Period Starting from (dd/mm/yyyy)	Ending date (dd/mm/yyyy)	Duration of Experience (Years Months)

- 9 Project Experience (as per section 4.2 II, A):

Year Of Comple tion	Project Na me	Clie nt	Project Compon ents	Project Area(Acr es)	Role of Proposed Arch itect



**Certification:**

1. I am willing to work on the Project and I will be available along with the project team for entire duration of the Project assignment as and when required, at Tirupati, Andhra Pradesh.
2. We will have a project team at Tirupati, during the entire project period till completion of project construction
3. I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience and me.

(Signature of the Chief Architect /Authorised Signatory)

Place-----

**Annexure 3b**

**Format for  
DETAILS OF KEY EXPERTS**

- 1 Name of the Key Expert:
- 2 COA Registration Number & Year of Registration:
- 3 Date of Birth:
- 4 Nationality:
- 5 Key Expertise:
- 6 Proposed Role/ Responsibilities:
- 7 Educational Qualifications (including Year of Completion):
- 8 No. of Years of Professional Experience:

Organisation	Designation	Period starting from (dd/mm/yyyy)	Ending date (dd/mm/yyyy)	Duration of Experience (Years Months)

**9 Project Experience (as per section 4.2 II, A):**

Year of Completion	Project Name	Client	Project Components	Project Area (Acres)	Role of Proposed Architect

**Certification:**

1. I am willing to work on the Project and I will be available along with the project team for entire duration of the Project assignment as required, at Tirupati.
2. I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience and me.

(Signature of the Key Expert /Authorised Signatory)

Place-----

**Annexure 4**

**FINANCIAL PROPOSAL**  
***[On the Letter head of the Applicant]***

**Date:**

**To**

**The Chief Engineer,  
T.T.Devasthanams,  
TTD Administrative Building, Kapilatheertham Road, Tirupati -517501.**

***Sub: Inviting proposals for Preparation of Master Plan & Detailed Designs, Working Drawings and Estimates for “Proposed SRIDHAMAM Project at Alipiri, Tirupati, Chittoor District, Andhra Pradesh” – Request for Proposal - Financial Proposal - Reg.***

***Sir:***

As a part of the Proposal for providing Architectural Consultancy Services for the subject Project, we hereby submit the following Professional Fee quotation to the TTD.

We quote \_\_\_\_ (%) (in figures) \_\_\_\_\_ percent (in words) on value of the works plus its applicable GST towards our Professional fee to be paid as per payment schedule specified in the RFP.

The Fee proposal is in terms of Lump percentage for the services rendered to be implemented by TTD.

We abide by the above quote, terms and conditions of the RFP, if TTD selects us as the consultant for this project.

We also understand that, in case any difference between the quote in words and figures, the quote in words will be taken as final.

We agree that this offer shall remain valid for a period of one hundred and eighty (180) days from the Proposal Due Date or such further period as may be mutually agreed upon.

*Yours faithfully,*

\_\_\_\_\_  
*(Signature of Authorized Signatory)*

*(Name and seal of Applicant)*

*Note: The financial proposal to be submitted strictly as per the above format.  
Noncompliance to the above format shall disqualify the firm's proposal*

**Appendix A – Site Map**  
**(Site survey map in AutoCAD format**  
**attached separately)**

SITE PLAN SHOWING THE PROPOSED SRIDHAMAM AT ALIPIRI, TIRUPATI.

