

TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI

TTD WATER AND FOOD ANALYSIS
LABORATORY, TIRUMALA

PROSPECTUS

NOTIFICATION FOR ENGAGING HOD/QUALITY MANAGER ON CONTRACT BASIS FOR A PERIOD OF TWO YEARS FOR WATER AND FOOD ANALYSIS LABORATORY, TIRUMALA, TTD, TIRUPATI.

Notification No Roc.NoTTD-32021(32)/45/2024-HOT-TTD

Applications are invited from qualified and eligible candidates for the post of Head of the Department/QUALITY MANAGER on Contract basis, initially for a period of **TWO** years in TTD Water and Food Analysis Laboratory, Tirumala.

REQUIRED QUALIFICATIONS & EXPERIENCE ARE AS FOLLOWS:

| Sl. No. | Name of the Category | No. of Posts | Qualification | Maximum Age |
|-------------------|----------------------|--------------|---|-------------|
| On Contract Basis | | | | |
| 1 | HOD/QUALITY MANAGER | 01 | <ul style="list-style-type: none"> Masters or doctorate degree in a relevant discipline from an Indian university - Chemistry, Biochemistry, Microbiology, Dairy Chemistry, Agriculture Science, Biotechnology, Food safety, Food Technology, Food and Nutrition, Dairy Technology, Oil Technology. Minimum of ten years of experience in supervisory position in a FSSAI designated and food testing laboratory accredited as per ISO/IEC 17025: 2017 Qualified for appointment as a Food Analyst by FSSAI Certified assessor as per ISO/IEC 17025: 2017 Knowledge in method development and validation involving analytical equipment like, GC, HPLC, GC-MSMS, LC-MSMS, etc. | 62 Yrs |

SELECTION PROCESS:

The decision of the selection committee in all aspects and all respects pertaining to application and its acceptance or rejection as the case may be the selection or otherwise of any candidate shall be final in all respects and binding on all concerned.

The selection committee also reserves its rights to alter or modify regarding conditions laid down in the notification for selection and also posts notified.

How to apply: -

Candidates should download the application forms, provided in TTD website [https:// www.tirumala.org](https://www.tirumala.org) and submit the filled in application to the **Senior Analyst, Water and Food Analysis Laboratory, TTD, Marketing Godown First Floor, Beside Goshala, Tirumala (Andhra Pradesh) – 517504 on or before 30.11.2024 by 5.00 P.M.**

All application covers should be super scribed on right top corner as follows: - Contract Basis Recruitment– Application for the post of **HOD/QUALITY MANAGER**, TTD Water and Food Analysis Laboratory, Tirumala.

Note: Each envelope should contain only one application.

- 1) The applicant should send the envelope containing the application by speed post / Registered post / Submit in –person.
- 2) The department is not responsible if un-super scribed envelopes got mixed up with other envelopes. The applicants are therefore advised to strictly follow the instructions in their own interest and super scribe the envelopes accordingly.
- 3) Incomplete / incorrect applications and applications received after due date and time will be summarily rejected. The information if any furnished by the candidate subsequently will not be responsible for postal loss or transit delay. Applicants should be careful in filling up of the application and submission. If any lapse is detected during the scrutiny the candidature will be rejected even though he / she comes through the final stage of recruitment process or even at a later stage.
- 4) The essential documents with regard to qualification/experience shall be submitted documents are to be submitted in the following order only.

NOTE:

- i) The candidates PROFESSING HINDU RELIGION SHOULD ONLY APPLY.

I. CONDITIONS ON APPOINTMENT:

The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

Contract tenure and remuneration:

Tenure: Initially for a period of two years

Remuneration: The monthly remuneration shall be fixed at Rs.1,25,000/- with statutory deductions along with a four-wheeler and A-Type quarters on free of cost.

All persons appointed on contract basis shall execute an agreement on a non-judicial stamp paper of Rs.100/- with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the contract.

II. SCHEDULE FOR APPLYING: -

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- a) Date of availability of application forms: From 01.11.2024 to 30.11.2024 by 5.00 PM
- b) Last date for receipt of applications: 30.11.2024 by 5.00 PM
- c) Late receipt of filled-in applications including on reasons of postal delay will not be entertained.

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Senior Analyst,
Water and Food Analysis Laboratory
, TTD, Tirumala

TIRUMALA TIRUPATI DEVASTHANAMS: TIRUPATI



APPLICATION FOR THE POST OF HOD/QUALITY MANAGER ON CONTRACT BASIS FOR THE PERIOD OF TWOYEARS INITIALLY AT TTD WATER AND FOOD ANALYSIS LABORATORY, TIRUMALA

Application No.
(office use only)

Latest Passport
size photo

| | | | | | | | | | |
|---|---|----------------------|---|------|--------|---|--------------|---|---|
| 1 | Name of the Applicant (in Capital Letters) | Sur Name | | Name | | | | | |
| | | | | | | | | | |
| 2 | Father's Name / Husband Name | | | | | | | | |
| 3 | Sex | Male | | | Female | | Trans Gender | | |
| 4 | Date of Birth (DD-MM-YYYY) | D | D | M | M | Y | Y | Y | Y |
| 5 | | Age as on 01-11-2024 | D | D | M | M | Y | Y | Y |
| 6 | Religion | | | | | | | | |

7. Details of Educational Qualification, experience and attended training programmes/certification course related to Food quality testing/assurance may be provided (Copies of the certificates to be attached)

| Qualification/Experience | Details may be provided | Certificate attached |
|--|-------------------------|----------------------|
| Masters or doctorate degree in a relevant discipline from an Indian university - Chemistry, Biochemistry, Microbiology, Dairy Chemistry, Agriculture Science, Biotechnology, Food safety, Food Technology, Food and Nutrition, Dairy Technology, Oil Technology. | | YES/NO |
| Minimum of ten years of experience in supervisory position in a FSSAI designated and food testing laboratory accredited as per ISO/IEC 17025: 2017 | | YES/NO |
| Qualified for appointment as a Food Analyst by FSSAI | | YES/NO |
| Certified assessor as per ISO/IEC 17025: 2017 | | YES/NO |
| Knowledge in method development and validation involving analytical equipment like, GC, HPLC, GC-MSMS, LC-MSMS, etc. | | YES/NO |

8. Address for communication along with PIN Code: (in capital letters)

Name of the Candidate :
 Fathers / Husband Name :
 House No :
 Street :
 Village / Town / City/ Mandal :
 District PIN Code :
 State :
 Mobile No. :
 E-mail ID if any :

Signature of the candidate
(Full name in capital letters)

DECLARATION BY THE APPLICANT

I, _____ S/o,D/o,W/o _____, certify that the particulars given above are correct and true to the best of my knowledge and belief. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my appointment will be cancelled summarily and I will be liable for punishments if any as per rules and law.

I, Dr _____ S/o,D/o,W/o, _____ will abide by the rules under which I may be appointed and contract service in any part of TTD WATER AND FOOD ANALYSIS LABORATORY, TIRUMALA if selected. I will join in the place where I am posted as per the requirement of the department within the stipulated time specified by the authorities failing which I forfeit my rights to be appointed in this recruitment.

Station :

Date :

SIGNATURE OF THE APPLICANT