

TIRUMALA TIRUPATI DEVASTHANAMS :: TIRUPATI**HEALTH DEPARTMENT, TTD, TIRUPATI**

Tender Document for “Supply of 2640 no’s of Un –Skilled workers and 322 Nos of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanoor, TTD, on the occasion of Annual Kartheeka Brahmotsavams – 2026.

(NIT NO: TTD-33021(69)/7/2026-HEALTH - TPT)

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**TIRUMALA TIRUPATI DEVASTHANAMS
HEALTH DEPARTMENT, TIRUPATI
NOTICE INVITING TENDERS (NIT)**

1.	DEPARTMENT NAME	:	TIRUMALA TIRUPATI DEVASTHANAMS – Health Department, TTD, Tirupati
2.	CIRCLE	:	O/o the Health Department, TTD, Tirupati
3.	NIT NUMBER	:	TTD-33021(69)/7/2025-HEALTH - TPT
4.	NAME OF WORK	:	“Supply of 2640 No’s of Un-skilled workers and 322 Nos of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanur, TTD on the occasion of the Annual Kartheeka Brahmotsavams – 2026
5.	ESTIMATE CONTRACT VALUE	:	Open Tender
6.	PERIOD OF COMPLETION	:	17 (seventeen) Days
7.	FORM OF CONTRACT AND CLASS OF CONTRACT	:	Lump Sum
8.	BIDDING TYPE	:	Open
9.	BID CALL NO.	:	1st call
10.	TYPE OF QUOTATION	:	Lump Sum
11.	TRANSACTION FEE PAYABLE TO APTS, VIJAYAWADA (INR) payable at Vijayawada (Online)	:	Will be generated while bidding and accordingly the Tenderer has to pay
12.	PROCESSING FEE	:	- - -
13.	PROCESSING FEE DD PAYABLE TO	:	- - -
14.	EMD shall be mandatorily paid by way of On-line payment only accepted. (DD/BG/PO/NEFT/RTGS Challan are not accepted and summarily rejected.)	:	Rs.21,000/-
15.	EMD/BID SECURITY PAYABLE TO	:	The Executive Officer, TTD, Tirupati.
16.	BID DOCUMENT DOWNLOADING START DATE	:	22.10.2026 from 05.00 P M
17.	BID DOCUMENT DOWNLOADING END DATE	:	05.11.2026 up to 5.00 P.M
	PRE BID MEETING	:	28.10.2026 at 11:00AM
18.	LAST DATE AND TIME FOR RECEIPT OF BIDS	:	06.11.2026 up to 10.00 A.M
19.	BID VALIDITY	:	90 days
20.	PRE QUALIFICATION	:	Not applicable
21.	TECHNICAL BID OPENING DATE (Qualification and Eligibility stage)	:	06.11.2026 at 11.00 A.M
22.	FINANCIAL BID OPENING DATE	:	07.11.2026 at 11:00 A.M
23.	OFFICER INVITING BIDS	:	The Addl.Health Officer, TTD, Tirupati
24.	BID OPENING AUTHORITY	:	The Addl. Health Officer, TTD, Tirupati
25.	ADDRESS	:	O/o Addl.Health Officer, TTD, Tirupati, Chittoor (Dist) A.P., India.
26.	CONTACT DETAILS	:	0877-2264386, 9866235432

Procedure for bid submission:

- 1 Bids shall be submitted online on www.tender.apecurement.gov.in platform
- 2 The participating Tenderers in the tender should register themselves free of cost on e-procurement platform www.tender.apecurement.gov.in.
- 3 Tenderers can log-in to e-procurement platform in secure mode only by signing with the Digital certificates. Digital Certificates can be obtained from Andhra Pradesh Technology Services, Hyderabad.
- 4 The Tenderers who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the e-market place.
- 5 The Tenderers should scan and upload copies of Registration document and Online payment towards EMD & online receipt towards Transaction fee. The Tenderers shall sign on all the documents, uploaded by him, owning responsibility for their correctness/ authenticity.
- 6 The TTD will not hold any risk and responsibility due to non-visibility of the scanned and uploaded documents.
 - Submission of original hard copies of the uploaded scan copies of online payment towards EMD by participating Tenderers to the tender inviting authority before opening of the price bids is dispensed forthwith.
 - All the Tenderers shall invariably upload the scanned copies of Online payment in e-Procurement system and this will be the primary requirement to consider the bid as responsive.
 - The Department shall carry out the technical bid evaluation solely based on the uploaded certificates / documents, online payment towards EMD in the e-Procurement system and open the price bid of the responsive Tenderers.
 - The department will notify the successful Tenderer for submission of original hard copies of all uploaded documents, Bank Guarantee towards EMD prior to commencement of work.
- 7 The successful Tenderer shall invariably furnish the copy of online receipt towards EMD, certificates / documents of the uploaded scanned copies to the Tender inviting Authority before commencement of work either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful Tenderer. The Department will not take any responsibility for any delay in receipt / non receipt of EMD, certificates / documents from the successful Tenderer before the stipulated time. On receipt of documents, the Department shall ensure the genuineness of the Online payment towards EMD and all other certificates/ documents uploaded by the Tenderer in e-procurement system in support of the qualification criteria before commencement of work
- 8 After uploading the documents, the attested copies (to be attested by a Gazetted Officer) of the uploaded documents, original Online payment towards EMD and on-line transaction receipt (except the Price bid / offer) are to be submitted by the successful Tenderer to the Tender Inviting Authority, so as to reach before commencement of work . Failure to furnish any one of the original hard copies of uploaded documents, commencement of work by the successful Tenderer will be suspended from participating in tenders one procurement platform for period of three years. The TTD shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the tenderer are found to be false / fabricated / bogus, the successful Tenderer will be suspended from participating in tenders one procurement platform for a period of three years.
- 9 If the lowest Tenderer backs out in any cases, penalty of forfeiture of EMD will be imposed and business of the agency will be suspended for one year with all the Departments in A.P in respect of conventional tenders also vide G.O.Ms.No. 259 of T, R&B (R.V) dept., dt. 6.9.2008.
- 10 The tenderers shall furnish a declaration in online stating that the soft copies uploaded by them are genuine. Any incorrectness/deviation noticed will be viewed seriously and apart from cancelling the work duly forfeiting the EMD, criminal action will be initiated including suspension of business.

General Terms & Conditions

- 1. Transaction fee:** All the participating Tenderers shall pay a transaction fee (non-refundable) in on-Line transaction (non-refundable) which will be generated while bidding and accordingly the Tenderer has to pay to the Service provider.
- 2. EMD for Rs.21,000/- (Rupees Twenty one Thousand Only)** to be paid in the form of online payment in favor of Executive Officer, TTD, Tirupati
- 3.** The successful Tenderer has to pay the balance EMD @ 1.5 % of ECV/TCV less the EMD already paid at the time of bidding in the form of Online Payment obtained from any Scheduled Bank drawn in favor of E.O., TTD, Tirupati. The eligible intending Tenderers would be required to enroll themselves on the e-procurement market place w.tender.approcurement.gov.in and submit their bids online only.
- 4.** Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as not applicable.
- 5.** The successful Tenderer shall pay 0.04% of estimate contract value towards e-procurement corpus fund in the shape of Online Payment in favor of Managing Director, Andhra Pradesh Technology Services, Vijayawada.
- 6.** "The Tenderer shall authenticate the bid with his digital certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the Tenderer will not be accepted on the e-procurement platform." (G.O.Ms.No.6, dated 28/02/2005 of IT & C Dept., Govt. of AP).
- 7.** As per the G.O.MS. 174, I&CAD (PW-Reforms) Department dated 01-09-2008, that the successful Tenderer found defaulting in submission of hard copies of uploaded certificates / documents, Online payment towards EMD within the stipulated time i.e., before commencement of work or if any variation is noticed between the uploaded documents and the hard copies submitted by the successful Tenderer, the successful Tenderer will be suspended from participating in tenders on e- Procurement platform for a period of three years.
- 8.** The Tenderers are requested to quote their best competitive rate as there is no negotiation further.
- 9. It is made very clear that TTD shall not provide any free bus passes, uniform, accommodation, food, and transportation to the workers / labours engaged under any circumstances. The Tenderer should provide the workers / labours with proper uniform, woolen clothes, rain coats, gum boots, etc.**
- 10.** The contract period will be for a period of 17 days.
- 11.** Deployment of the workmen for the period mentioned above through the contractor shall not have any relationship between the TTD and the worker as employer and employee respectively.

NOTICE INVITING TENDER DOMESTIC COMPETITIVE BIDDING

(To be published in website)

NAME OF WORK: "Supply of 2640 no's of Un –Skilled workers and 322 No's of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanur, TTD on the occasion of Annual Kartheeka Brahmotsavams – 2026

SCOPE OF AREA:

S.No	Name of the areas
1	Sri PAT Temple & Premises
2	Four Mada Street
3	Pushkarini Steps
4	Sannidhi Street
5	Friday Gardens
6	Thollappa Gardens
7	Pilgrim Amenities Complex
8	Asthanamandapam
9	Cellar Waiting Hall
10	Vahana Mandapam
11	Surya Narayana Temple & premises
12	Public Roads, Public Toilets & Parking areas
13	Garbage Disposal
14	First Aid Centres
Additional Areas to do sanitation on Panchami Theertham day i.e., on 14.12.2026	
15	Pasupu Mandapam
16	Public roads during Procession & Parking Areas
17	Food Counters
18	Temporary Toilets
19	ZP High School
20	Navajeevan Hospital Counters

SCOPE OF WORK:

Proper sanitation maintenance at

Sri Padmavathi Ammavari Temple inside and outside premises to be kept in a clean and tidy manner.

Four Mada streets where Procession of the Goddess Vahanams will be taken place.

- First aid centers and free dispensary in Medical Department.
- Sweeping of Road from National Highway Bridge to private Bus stand Tiruchanoor.
- Private bus stand to Pudi Road up to vehicles parking area near Swarna Mukhi River.
- Flower Exhibition area in Friday Gardens.
- Pushkarani inside and outside surrounding areas.
- Z.P. High School area Navajeevan Hospital area.
- Pushkarani North East corner Street and Pushkarani North West Corner Street.
- Tholappa gardens area and West side road up to vehicles parking place near Swarna Mukhi River.
- To clear the empty water bottles/cups etc., immediately after use by the Vahaanam carriers during procession by engaging required number of health workers so as to maintain the Four Mada streets clean and tidy.

Supervise the Maintenance of temporary toilets

- Supervision of sanitation works at the Temporary Toilets (to be mounted by Engineering Dept.)

Garbage disposal

Removing the accumulated garbage/debris near Temple, near Kalyanamandapams, four mada streets and other places of the village and also should be cleared at regular intervals and also after the Panchami theertham Day.

Drinking water arrangements

- Water distribution to the bhajana troops, vahanam bearers, during vahanam procession, Padi utsavam from komalamma sathram
- Water distribution at pilgrim holding points on Panchami Theertham day in coordination with Water Works Department..
- where ever it is necessary by coordinating with the temple authorities

DAY WISE DEPLOYMENT DETAILS:

Date	Name of the Program	Unskilled workers required per day	Semiskilled workers required per day
29-11-2026 to 04-12-2026	06 days before Ankurarpanam/ Brahmothsavams (for arranging gang work)	25 (25 X 6 days=150)	3 (3 x 6 Days =18)
05-12-2026	Ankurarpanam / Laksha Kumkumarchana / Senadhipathi Utsavam	170	24
06-12-2026	Dwajaroohanam / Chinnasesha Vahanam / Tiruchi Utsavam	170	24
07-12-2026	Peddasesha Vahanam / Hamsa	170	24

	Vahanam		
08-12-2026	Muthyapu pandiri / Simha Vahanam	170	24
09-12-2026	Kalpavruksha Vahanam / Hanumantha Vahanam	170	24
10-12-2026	Pallaki Utsavam / Gaja Vahanam / Vasanthotsavam	270	26
11-12-2026	Sarvabhoopala Vahanam / Garuda Vahanam / Golden chariot	170	24
12-12-2026	Suryaprabha Vahanam / Chandraprabha Vahanam	170	24
13-12-2026	Rathotsavam / Aswa Vahanam	230	54
	Panchami before day(holding points)	270	
	Water Bottels loading unloading, sanitary materials loading and unloading other miscellaneous works	60	6
14-12-2026	Pallaki Utsavam Chakrasnanam / Panchami Theertham / Tiruchi Utsavam / Dwaja Avarohanam	390	36
	After Panchami balance water bottles & Sanitary materials loading unloading	20	4
15-12-2026	Pushpayagam day	60	10
	Total	2640	322

Note: 1. It is 2962man days for un skilled with the shift of eight (08) hours per day as given the said table. Daily requirement of man power may be varies and to be adjusted on demand as directed by the Health Department, TTD, TPT

2. The contractor should provide additional man power on demand if required with prior approval

BRIEF SCOPE OF WORK

1.0 GENERAL SANITATION MAINTENANCE:

Daily sweeping and mopping of buildings and temples. In addition to this, the temple premises and other open areas to be kept in clean and tidy manner. Cleaning of floors in respective of Galleries and other places by using machineries with necessary human and cleaning materials which will be supplied by the TTD. Cleaning the Anna prasadam distribution areas and hands wash area and drinking water area thoroughly. Provide the required sanitation maintenance during procession of deity.

1.1 GENERAL SANITATION MAINTENANCE:

Proper maintenance of temple premises, parking areas and other open areas clean and tidy

1.2 GARBAGE DISPOSAL:

Remove the debris, prasadam cups, other waste materials and if any plastic bottles from time to time through TTD provided tippers and keep the premises of Galleries and other places clean with ordure free.

1.3 FLY CONTROL MEASURES:

Flies and mosquitoes, cockroaches free by using appropriate sprays and keep the premises clean always.

1.4 DISINFECTION SPRAYING:

Removal of drain block, disinfecting the toilets using appropriate chemicals, disinfectants, deodorants and insecticides etc in and around the areas mentioned above.

1.5 TOILET MAINTENANCE:

Maintain all the public toilets at the premises of Galleries and other places in clean and tidy manner. Permanent / temporary toilets to be properly maintained with appropriate chemicals supplied by the TTD.

The exclusive activities

- Maintenance of sanitation in & out side the temple premises,
- Maintenance of Q lines.
- Maintenance of public roads during procession and special programs
- Frequent garbage collection, segregation.
- Proper maintenance of public toilets, temporary toilets
- Arranging drinking water / Food distribution points
- Maintenance of sanitation at prasadam distribution points
- Fly control, Mosquito Control/Disinfection

2.0 INSTRUCTIONS for QUOTING and QUALIFICATION CRITERIA

Tenders are invited for the subject package. The intending Tenderers can quote as per the eligibility criteria prescribed below

Agencies intending to participate shall fulfill the following qualification criteria: Upon failure to meet the relevant eligibility criteria, the bid will be disqualified.

3.0 EXPERIENCE CRITERIA

Shall submit relevant documents to meet the '**Experience criteria**' of having -"Proven capabilities of following, in any one year during the last three financial years i.e., 2023-2024 to 2025-2026.

4.0 FINANCIAL CRITERIA

Shall submit relevant documents to meet the 'Financial criteria' of having "Annual turnover not less than **Rs.20 Lakhs** in Sanitation Maintenance related works in any one year during last three financial years i.e., 2022-2023 to 2024-2025".

In house works / Self certification of works will not be accepted. **Agreement copies and work orders, along with experience certificate** in which origination you have rendered services alone will be considered.

The tender should have been done similar type of activities in TTD organization or any other organizations.

5.0 Documents Required

- 5.1 Scanned copy of Online Payment towards EMD
- 5.2 Previous work orders for supplying man power
- 5.3 Attested copies of PAN / GST Registration Certificate, EPF and ESI Registration Certificates
- 5.4 Attested copies of License Certificate from the licensing officer under Contract Labour (Regulation and Abolition) Act, 1970 to carry out FMS as described hereunder.
- 5.5 Attested copies of Income Tax Returns and Annual Turnover Statement issued by C.A with UDIN and stamp for the last (Three) years 2022-2023 to 2024-2025.
- 5.6 Declaration as detailed in Form –F.
- 5.7 Acceptance letter Form-H

6.0 SUBMISSION OF BID:

The tenderer shall invariably ensure that the scanned copies of the required documents as per qualification criteria are furnished in the online.

7.0 EARNEST MONEYDEPOSIT

Tenderers have to deposit EMD for **Rs.21,000/- (Rupees Twenty one**

thousands Only) by way of Online Payment obtained from any Scheduled Bank drawn in favour of EXECUTIVE OFFICER, TTD, TIRUPATI and submit Scanned copy along with the tender. The EMD can be initially for 3 months and the same shall be extended up to tender validity period as and when required by TTD. No Cheque will be accepted. The EMD does not bear any interest.

The successful Tenderer has to pay the balance EMD i.e., ECV/TCV minus the EMD paid at the time of bidding in the form of DD from any Nationalized Bank drawn in favour of the E.O, TTD, Tirupati and submit at the time of issuing work order. The total EMD Amount will be forfeited in case the contractor delays in commencing the contract work.

EMD will be forfeited in the event of any refusal or delay on the part of the successful tenderer to accept the offer of award of work or sign and execute the contract on acceptance of his tender. EMD of successful tenderer will be retained as security deposit.

On satisfactory completion of the whole work & on submission of NO DUE certificate from the concerned of Health Department, TTD., Tirupati the total EMD will be refunded.

INSTRUCTIONS TO TENDERERS

1.0	Introduction
1.1	Confidentiality of Document
1.2	Cost of Bidding
1.3	Site Visit
2.0	TENDER DOCUMENT, CLARIFICATION AND AMENDMENT
2.1	Tender Document
2.2	Pre-Bid meeting and Clarification Requests by Tenderer
3.0	PREPARATION OF BIDS
3.1	Joint Venture/Consortium Bids
3.2	Language of Bid
3.3	Compliance to Tender Document Requirement
3.4	Unsolicited Post Tender Modifications
3.5	Bid Prices
3.6	Currencies of Bid & Payment
3.7	Arrangement of Bid
3.8	Bid Validity
3.9	Earnest Money Deposit
4.0	SUBMISSION OF BID
4.1	All Pages to be initialed
4.2	One Bid Per Tenderer
4.3	Date, Time& Place of Submission
5.0	BID OPENING AND EVALUATION

5.1	Opening of TENDERS
5.2	Evaluation and Comparison of Price/Bid
5.3	Process to be confidential
5.4	TTD's Right to accept or reject a bid
6.0	Award of work
7.0	Firms Ineligible to Tender
8.0	Abnormal Rates

1.0 Introduction

Tirumala Tirupati Devasthanams (TTD) invites online open tender through e-Procurement platform from established and reputed professional firms / organizations / Individuals who are having experience in Sanitation Maintenance, maintenance to express their interest to provide **“Supply of 2640 no's of Un –Skilled workers and 322 Nos of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanoor, TTD on the occasion of Annual Kartheeka Brahmotsavams – 2026.**

I. Areas wise List: As mentioned above.

II. Requirement of No., of workers on date wise: As mentioned above

It shall be the tenderer's responsibility to have thorough understanding of the reference documents, work areas, site conditions and specifications included in the Tender Document.

1.1 Confidentiality of Document

Tenderer shall treat the Tender Document and contents there of as confidential.

1.2 Cost of Bidding

All direct and indirect costs associated with the preparation and submission of bid (including clarification meetings and site visit, bus pass cost to the workers if any), shall be to the Tenderer's account and TTD will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

1.3 Site Visit

Tenderer is advised to visit and examine/ study the site and its conditions, its surroundings and familiarize himself with the existing facilities and environment, and collect all other vital information which he may require for preparing and submitting the bid and entering in to the Contract. Claims and objections due to ignorance of existing conditions or inadequacy of information will not be considered after submission of the bid and during implementation.

The site of Work is located at Tiruchanoor and premises, Andhra Pradesh. Any loss to the property/life of the workers/prospective tenderer due to prospective tenderer's negligence shall be the prospective tenderer's responsibility. Prospective tenderer shall keep TTD indemnified from any legal consequences arising there from.

2.0 TENDER DOCUMENT, CLARIFICATION AND AMENDMENT

2.1 Tender Document

The Tender Document shall consist of the following and should be read in conjunction with any amendment issued subsequently.

- i) Notice Inviting Tender (NIT).
- ii) Instructions to Tenderers and its attachments.
- iii) General Conditions of Contract and its Annexure.
- iv) Technical Specifications/Standards, if any.
- v) Price Bid

The Tenderer is expected to examine the Tender Document, including all instructions, terms, specifications and drawings if any in the Tender Document. Failure to furnish all information required as per the Tender Document or submission of a bid not substantially responsive to the Tender Document in every respect / aspect could result in rejection of the Bid. Tender documents once submitted are non-transferable in other name and shall at all times remains the exclusive property of TTD with a license to the Tenderer to use the Tender Documents for the limited purpose of submitting the bid.

2.2 Pre bid meeting and Clarification Requests by Tenderer:

The details presented in this Tender Document have been compiled with all reasonable and possible care. However, it is the Tenderer's responsibility to ensure that the information provided is adequate, clearly understood and it includes all documents as per the Index.

Tenderer shall examine the Tender Document thoroughly in all respects and if any conflict, contradiction, discrepancy, error or omission is observed, Tenderer must request clarification through contacting the Additional Health Officer, Health Department, PH Unit, TTD, Tirupati.

3.0 PREPARATION OF BIDS

3.1 Joint Venture/Consortium Bids

Joint Venture/Consortium Bids are not acceptable.

3.2 Language of Bid

The Bid, all correspondence and documents relating to the bid, between tenderer and TTD, shall be written in English language only. Any printed literature furnished by Tenderer can be written in other language provided that literature is accompanied by an authenticated English translation, in which case for purpose of interpretation of the Bid, the English translation shall govern. The Agreements/ Experience certificates if submitted in any other language, then the authenticated translated English version also shall be submitted. The authenticity of translation lies with the tenderer.

3.3 Compliance to Tender Document Requirement

TTD expects Tenderer's compliance to the requirements of Tender Document without any deviation.

Any Bid containing exceptions/deviations to the following stipulations /conditions shall be liable for rejection:

- (a) Time Schedule

- (b) Scope of Work
- (c) Scope of Supply
- (d) Security Deposit
- (e) Suspension of Works
- (f) Force Majeure
- (g) Arbitration
- (h) Bill of Quantities(B.O.Q)
- (I) Minimum qualifying criteria on technical as well as financial grounds

3.4 Unsolicited Post Tender Modifications:

Tenderers are advised to quote as per terms and conditions of the Tender Document and not to stipulate deviations/ exceptions. **Once quoted, the tenderer shall not make any subsequent price changes, whether resulting or arising out of any technical / clarifications and details sought on any deviations, exceptions or stipulations mentioned in the bid. Similarly, no revision in quoted price shall be allowed. The deviations stipulated by the tenderer shall not be accepted by TTD and are required to be withdrawn by him in favour of stipulation of the Tender Document .** Any unsolicited proposed price change will render the bid liable for rejection.

3.5 Bid Prices:

Tenderer shall quote wages of workers and bus passes cost etc., price after careful analysis of cost involved for the performance of the work considering all parts of the Tender Document. In case any activity though specifically not covered in description of item under BOQ but is required to complete the work as per scope of work, scope of supply, specifications, General Conditions of Contract or any other part of Tender Document, the prices quoted shall be deemed to be inclusive of cost incurred for such activity.

Prices quoted by the Tenderer, shall remain firm, fixed and valid until completion of the Contract performance period and will not be subject to variation on any account except as otherwise specifically provided in the Contract documents. Tenderer shall quote/fill the rate in Rupees in round figure (without any figure in decimal i.e. paisa). Alternative bids will not be considered.

3.5.1 Rates to be in figures and words

The tenderer should quote in English both in figures as well as in words the rates and amounts tendered by him in the Bill of Quantities for each item and in such a way that interpolation is not possible. The amount for each item should be worked out and entered and requisite totals given of all items, both in figures and in words. The tenderer's amount for the work shall be entered in the tender and duly signed by the tenderer.

3.5.2 Corrections and Erasures:

All corrections and alterations in the entries of the tender papers will be signed full by the tenderer with date. No erasures or overwriting are permissible.

3.6 Currencies of Bid & Payment:

Tenderers shall quote the prices in Indian Rupees only. All payment to be made

by TTD shall be made in Indian Rupees only.

3.7 Arrangement of Bid:

3.7.1 The bid shall be neatly arranged with consecutively numbered pages. It should not contain any terms and conditions of the tenderer which are not part of tender.

3.7.2 The bid and all details submitted by the Tenderer shall be signed and stamped on each page by a person legally authorized to commence the work on behalf of the Tenderer. Corrections/ alterations, if any shall also be signed by the same person. Tenderer shall submit Power of Attorney in favour of the person who signs the bid and subsequent submissions on behalf of the Tenderer.

The bid shall contain the name, residence and place of business of person or persons making the tender and shall be signed by the Tenderer with his usual signature. Partnership firms furnish the full names of all partners in the Bid. It should be signed in the partnership name by all the partners or by duly authorized representative followed by the name and designation of the person signing. Bid by Corporation shall be signed by an authorized representative and Power of Attorney on behalf of the Corporation shall accompany the Bid.

A copy of Partnership Deed in the case of partnership firm or Article of Association in the case of limited company shall be furnished. Transfer of Tender documents purchased by one intending Tenderer to another is not permitted.

3.8 Bid Validity:

3.8.1 Bid shall remain valid for a period of 2 (Two) months from the last date of submission of the bid. The Tenderer shall not be entitled, during the said period, to revoke or cancel his bid or to vary the bid. In case of withdrawal of the bid during the bid validity period, EMD of such tenderer shall be forfeited by TTD and also results in proscribing the tenderer from participating in any TTD tenders for a period of 3years.

3.8.2 TTD may request the tenderer for extension of the period of validity of bid. If the tenderer agrees to the extension request, the validity of EMD/Bid Security shall also be suitably extended. Tenderer may refuse the request for extension of bid validity without forfeiting his EMD/Bid Security. However, tenderers agreeing to the request for extension of validity of bid shall not be permitted to modify the bid because of extension, unless specifically invited to do so.

3.9 Earnest Money Deposit / Bid Security:

The bid must be accompanied by Earnest Money for the amount indicated in Notice Inviting Bid in form of Online Payment in favor of "The Executive Officer, TTD, Tirupati" payable at Tirupati preferably from any scheduled bank. The Online Payment towards EMD can be initially for 3 months and the same shall be extended up to tender validity period as and when required by TTD. No interest shall be allowed on the Earnest Money Deposited by the Tenderer. Any bid not accompanied by EMD as stated above and tender document will be rejected.

If the Tenderer, after submission, revokes his bid or modifies the terms and conditions thereof during the validity of his bid except where TTD has given opportunity to do so, the earnest money shall be liable to be forfeited. TTD may at any time cancel or withdraw the Invitation to Bid without assigning any reason and in such cases the earnest money submitted by Tenderer will be returned to him. EMD of successful tenderer will be retained as security deposit.

The successful tenderer has to pay the Balance EMD at the time of issuing work order i.e. 1.5% of ECV minus the EMD paid at the time of bidding in the form of Online payment from any Scheduled commercial bank approved by TTD drawn in favour of E.O., TTD, Tirupati.

On satisfactory completion of the whole work, the total EMD will be refunded on submission of NO DUE certificate from the concerned of Health Department, TTD, Tirupati

4.0 SUBMISSION OF BID:

Bid must be submitted (duly scanned) in original and as per details given in other clauses given here under. The rates shall be filled in the BOQ given in the Tender documents. Addenda to this tender document, if issued, must be signed and submitted along with the Tender document.

4.1 All pages to be initialed:

All the pages of the Tender document should be initialed by the Tenderer. All pages of Tender documents shall be initialed or signed wherever required in the bid papers by the Tenderer or by a person holding power of attorney authorizing him to sign on behalf of the Tenderer before submission of Bid.

4.2 One Bid per Tenderer:

Tenderer shall submit only one bid. A tenderer, who submits or participates in more than one bid for a work will be disqualified.

4.3 Date, Time & Place of Submission:

Bid must be submitted (through e- Platform) by the due date and time mentioned in the Notice Inviting Tender (NIT) or any extension thereof as duly notified in writing by TTD.

4.4 Due to certain reasons, if the TTD office happens to be closed on the scheduled stated date of tender opening, the date and time will be extended to the next working day.

4.5 Tender documents are to be filed on e-procurement site only and no physical submission or faxed / e-mailed tenders shall be entertained.

5.0 BID OPENING AND EVALUATION

5.1 Tender opening

The Tender opening authority shall open the bids online on the stipulated date and time of opening specified in NIT.

At the specified date and time, the price bids will be opened online by the Tender receiving authority or his nominee and the result will be displayed on the 'e' Procurement place which can be seen by all the Tenderers who participated in the Tenders.

Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence conditions the Tender accepting authority shall communicate the same which will be binding both on the tender Opening authority and the Tenderer. In case of any ambiguity or dispute, the decision taken by the Tender Accepting Authority on tenders shall be final.

5.2 Evaluation and Comparison of Price Bids

The Evaluation Committee members will evaluate and compare the price bids of all the qualified Tenderers.

A) The prices quoted by the Tenderers shall be checked for arithmetic corrections, if any, based on rate and amount filled in by the Tenderer in the SOR formats. If some discrepancies are found between the rate/amount given in words and figures, the total amount shall be corrected as per the following procedure, which shall be binding upon the Tenderer:

- i) When the rate quoted by tenderer in figures and words tallies but the amount is incorrect, the rate quoted by the Tenderer shall be taken as correct and amount reworked.
- ii) When there is difference between the rate in figures and words, the rate which corresponds to the amount worked out by the Tenderer, shall be taken as correct.
- iii) When it is not possible to ascertain the correct rate in the manner prescribed above, the rate as quoted in words shall be adopted and amount reworked.

B) Negotiations at any level are strictly prohibited. However, good gesture rebate, if offered by the lowest/lower/single tenderer prior to finalization of tenders may be accepted by the tender accepting authority.

Selection of Tenderer among the lowest & equally quoted tenderers will be in the following orders:

- i) The tenderer whose turnover in similar works is the highest will be selected.
- ii) Even if the above criteria is same for equally quoted tenderers, sealed quotations will be obtained from them for revised offers and the lowest offer can be considered.

5.3 Process to be Confidential

Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to

Tenderers or any other persons not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.

No Tenderer shall contact the Addl. Health Officer, TTD., Tirupati or any authority concerned with finalization of tenders on any matter relating to its Tender from the time of the Tender opening to the time the Contract is awarded. If the Tenderer wishes to bring additional information to the notice of the Addl. Health Officer, TTD., Tirupati it should do so in writing. Enter Before recommending / accepting the tender, the tender recommending/accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience. The authenticated agreements of previous works executed by the lowest tenderer shall be called for. Enter Tenders will be finalized by the TTD according to the powers vested with it.

5.4 TTD Right to Accept or Reject a Bid

The right of acceptance of Bid will rest with TTD. However, TTD does not bind itself to accept the lowest Bid, and reserves to itself the authority to reject any or all the Bids received without assigning any reason what so ever. Bids in which any of the particulars and prescribed information is missing or incomplete in any respect and/or the prescribed conditions are not fulfilled are liable to be rejected.

Canvassing in connection with Bids is strictly prohibited and Bids submitted by the Tenderers who resort to canvassing will be liable for rejection. Bid containing uncalled for remarks or any additional conditions are liable to be rejected.

6.0 AWARD OF WORK

The Tenderer, whose bid is accepted by TTD, shall be issued Letter of Acceptance by RPAD/ Fax/email prior to expiry of bid validity. Any format is to be accepted by the successful tenderer.

TTD shall not be obliged to furnish any information/ clarification/ explanation to the unsuccessful tenderers as regards non-acceptance of their bids. TTD shall correspond only with the successful tenderer.

7.0 FIRMS INELIGIBLE TO TENDER

- a. A retired officer of the Govt. of AP or Govt. of India or TTD executing works is disqualified from tendering for a period of two years from the date of retirement without the prior permission of the Government /TTD.
- b. The Tenderer who has employed any retired officer as mentioned above shall be considered as an ineligible tenderer.
- c. The contractor himself or any of his employees is found to be Gazette Officer who retired from Government/TTD Service and had not obtained permission from the Government for accepting the contractor's employment within a period of 2 years from the date of his retirement shall be rejected.
- d. The Contractor or any of his employees is found at any time after award of contract,

to be such a person who had not obtained the permission of the Government/TTD as aforesaid before submission of the tender or engagement in the Contractor's service shall be terminated.

e. Contractor shall not be eligible to tender for works in the division where any of his near relatives are employed in the rank of Unit officer or Assistant Executive Officer and above on the health side and superintendent engineer and above on the administrative side. The Contractor shall intimate the names of persons who are working with him in any capacity or are subsequently employed. He shall also furnish a list of Gazette/ Non-Gazette TTD Employees related to him. On failure to furnish such information the tenderer is liable to be removed from the list of approved contractors and his contract is liable for cancellation.

8.0 ABNORMAL RATES

The Tenderer is expected to quote rate for each item after careful analysis of cost involved for the performance of the completed item, considering all specifications and conditions of contract. This will avoid loss of profit or gain in case of curtailment or change of specification for any item. In case it is noticed that the rates quoted by the Tenderer for any items are unusually high or unusually low it will be sufficient cause for the rejection of the Bid unless TTD is convinced about the reasonableness of the rates on scrutinizing the analysis for such rate to be furnished by the Tenderer on demand.

PROPOSAL FORMS

TABLE OF CONTENTS

A. INFORMATION ABOUT TENDERER

B. DETAILS OF SIMILAR PAST EXPERIENCE DURING LAST 3 YEARS (2023-24 to 2025-26)

C. DETAILS OF ANNUAL TURNOVER DURING 2022-23 to 2024-25

D. DETAILS OF PROPOSED SITE ORGANISATION

E. CHECK LIST FOR SUBMISSION OF BID

F. DECLARATION BY THE TENDERER

G. DETAILS OF P.F. REGISTRATION

FORM-A

INFORMATION ABOUT TENDERER

1.0	IN CASE OF INDIVIDUAL/ANY OTHER IDENTITY	
1.1	Name of Business.	
1.2	Whether his business is registered.	
1.3	Number of years' experience in this field	
2.0	IN CASE OF PARTNERSHIP	
2.1	Names of Partners	
2.2	Whether the partnership is registered.	
3.0	IN CASE OF LIMITED LIABILITY COMPANY OR COMPANY LIMITED BY GUARANTEES	
3.1	Amount of paid up capital	
3.2	Name of Directors	
4.0	Copies of the Annual Turn Over Statement of the tenderer for the last 3 years.(2022-23 to 2024-25)	
5.0	GENERAL	
5.1	Income Tax PAN No.	
5.2	EPF, ESI Registration & Registration with labour Dept.	
5.3	GST Registration No.	
5.4	Copy of Acknowledgement of Income Tax returns for the last 3 years.	

Signature of Tenderer

FORM-B**DETAILS OF SIMILAR PAST EXPERIENCE DURING LAST 3 FINANCIAL YEARS**
(2023-24 to 2025-26)

Sl. No.	Description of work	Postal address of client & name of officer in charge. Their email and mobile Numbers	Contract value Rs.	Starting date	Completion date	Contract period	Whether copy of contract / completion submitted	Remarks if any

Note: ***Copies of work completion certificate(s) of above mentioned jobs should be submitted by the Tenderer along with this FORM.***

SIGNATURE OF TENDERER :

NAME OF TENDERER :

TENDERER'S SEAL/STAMP :

FORM-C**DETAILS OF ANNUAL TURN OVER DURING THE FINANCIAL YEARS**

2022-23 to 2024-25

The Tenderer shall submit the details of annual turnover during the last three financial years (2022-23 to 2024-25). **The turnover should be exclusively from FMS / similar nature of works contracts only.**

S.No.	Year	Annual Turnover in similar works (in Rs.)	Remarks if any
1	2022-2023		
2	2023-2024		
3	2024-2025		

Note: Attested copies of Income Tax Returns and Annual Turn Over Statement issued by C.A with UDIN shall be attached.

SIGNATURE OF TENDERER: _____

NAME OF TENDERER: _____

TENDERER'S SEAL/STAMP: _____

FORM-D**DETAILS OF PROPOSED SITE ORGANIZATION**

The tenderer shall submit on a separate sheet with details of site Office structure.
Tenderer shall also furnish the bio-data of key personnel to be deployed.

SIGNATURE OF TENDERER: _____

NAME OF TENDERER: _____

TENDERER'S SEAL/STAMP: _____

FORM-E**CHECK LIST FOR SUBMISSION OF BID**

S.N o	Description	Submitted in Cover 'A'	Page No. (see Note below)
1	2	3	4
1	Copy of Contractors valid Registration under Labour Act and Related Acts with Government of Andhra Pradesh or TTD.	Yes / No	
2	EMD shall be mandatorily paid by way of Online payment only accepted DD BC PO RTGS NEFT Challan are not accepted and summarily rejected	Yes / No	
3	Copy of GST Registration certificate	Yes / No	
4	Copy of Permanent Account Number PAN Card	Yes / No	
5	Self-declaration Contact Number with Present Address Proof and e mail address. LOA issued by way of e Procurement or through Gmail only	Yes / No	
6	Transaction Fee Payable To APTS Vijayawada.	Yes / No	
7	Past Experience as per FORM – B Submitted	Yes / No	
8	Details of Annual Turnover as per FORM – D Submitted	Yes / No	
9	EPF Registration Certificate	Yes / No	
10	ESI Registration Certificate	Yes / No	

SIGNATURE OF TENDERER: _____

NAME OF TENDERER : _____

TENDERER'S SEAL/STAMP: _____

FORM -F**DECLARATION BY THE TENDERER**

I/WE have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted in any department in Andhra Pradesh or in any State or in Central Govt. or Government Organizations or TTD due to any reasons.

SIGNATURE OF TENDERER:_____

NAME OF TENDERER : _____

TENDERER'S SEAL/STAMP:_____

FORM-G**DETAILS OF P.F. REGISTRATION**

Tenderer to furnish details of Provident Fund Registration:

PF REGISTRATION NO. :

DISTRICT&STATE:

We here by confirm that the above P F Account is under operation presently and shall be used for all PF related activities for the labour engaged by using the present work(if awarded to us).

(SIGNATURE OF TENDERER)

NAME OF TENDERER : _____

TENDERER'S SEAL/STAMP:_____

FORM -H**ACCEPTANCE LETTER**

Name of the Tenderer :

Address of the Tenderer :

(To be filled in by the Tenderer)

I/ We hereby agree to abide all the terms and conditions of the tender document. I/ We do hereby agree that I / We shall keep my / Our offer open for a period of ninety days from the date of opening of the tender or from the date of negotiations whichever is later or for the extended period as desired by TTD in addition to the period of ninety days mentioned above in the event of my / our offer being accepted. I / We shall abide by and give my / our acceptance to the above terms and conditions which are this supply contract governing and shall execute an agreement in the prescribed form, in the event of my / our offer being accepted by TTD.

Yours faithfully,

Signature of the tenderer with full address

SCOPE OF WORK / SUPPLY, TIME SCHEDULE AND FACTORS TO BE CONSIDERED

FOR PRICING

(CHAPTER-I)

1.0 The contractor is expected to take charge of all the entranced areas of Sri Padmavathi Amamvari Temple, Tiruchanur and its surrounding areas in its present condition and provide Workers / Labours such that the entrusted road and toilet blocks cleaning. It is the responsibility of the contractor to ensure that all toilet rooms and common areas are in good and usable condition.

1.1 Indicative List of Work

An indicative list of works (this is only indicative but not exhaustive) that the contractor is expected to provide minimum in connection with general maintenance and sanitation as in description of places as mentioned at scope work

1.2 GENERAL CONDITIONS:

1. The contractor shall make available labour force requested. Further, the agency shall ensure that all labours shall be in full strength to duty, in all the shifts in a day, duly absorbing the absenteeism for any reason / all types of leaves.

2 Bio-metric attendance is mandatory for each shift.

3 Any deviations in the supply of required number of labours during the event will invoke penalty as decided by the TTD. Penalty will be imposed on the short supply of the workers, i.e., $\text{Penalty} = \text{No. of Short supply workers} \times \text{double the Quoted price including the Schedule A.}$

1.3 SCOPE OF WORK: Mentioned Above

The contractor will ensure collection, screening/segregation of dry and wet wastes in the earmarked area, disposal of the same into the designated compost pit. The contractor will also ensure segregation of bio-degradable and non-biodegradable garbage. The waste will have to be lifted into Garbage vehicle and disposed of at least twice a day or at a higher frequency, if need.

1.4 CO-ORDINATION AND INSPECTION OF WORK:

The Co-ordination and inspection of the day-to-day work under the contract shall be the responsibility of the Contractor/Firm. However, the TTD's or its authorized representative shall have the authority to inspect the work regularly and give observations/ instructions, if any, to the Contractor.

In case of any dis-agreement between the Contractor and the TTD on the performance level of Sanitation Maintenance / its personnel, the matter shall be discussed and resolved through discussions. The written instructions regarding any particular job will normally be passed by the TTD or its authorized representative. A work order book shall be maintained by the Contractor for each section in which the aforesaid written instructions will be entered. These will be signed by the Contractor or his authorized representative by way of acknowledgement within 4 hours. This shall be in addition to instructions or orders issued

in writing by the TTD.

Note: If any unforeseen defect occurs and if it is not covered under Sanitation Maintenance scope of work, the Addl. Health Officer / Head of FMS division shall intimate in writing to the concerned HOD/HOS of concerned department for rectification duly specifying that the defect mentioned is not in the scope of FMS work.

1.5 Quality Assurance

Detailed quality assurance program to be followed for the execution of Contract under various divisions of works shall be mutually discussed and agreed to. The Contractor shall establish, document and maintain an effective quality assurance system. Quality Assurance System and plans/procedures of the Contractor shall be furnished in the form of a QA manual. This document should cover details of the personnel responsible for the quality assurance and plans or procedures to be followed for quality control. The quality assurance system should indicate organization a approach for quality control and quality assurance at all stages of work at site. Specialized personnel shall be available round the clock and if a person is multi trade specialist also it will be acceptable, however one person cannot be treated as an expert in more than two fields/trades. The specialization and the capacity of the personnel deployed shall be to the satisfaction of the department. TTD reserves the right to inspect/witness, review any or all stages of work at site as deemed necessary for quality assurance.

1.5.1 Inspections/Surveys on performance

It is expected that the Contractor shall provide high quality facility management services subject to conditions laid down in document. Payment claims under contract will be entertained only when the performance of services is found to be satisfactory (i.e. performance certificate given by the Health supervisory staff).

1.5.2 The water and power required for FMS activities will be provided by TTD free of cost. However, the contractor / agency shall ensure that water and electricity shall be used judiciously without wasting water and power. Any negligence noticed in wastage of Power/water will result in stringent penalties

1.6 Period of Contract

The contract agreement is for 17 days, However, TTD reserves the right to cancel the work order at any time If the services of the Contractor are not found satisfactory or the expected standards at any stage or it is found that Tenderer has secured the contract through fraudulent means or documents, information based on which the bid of the successful tenderer has been accepted or on- fulfillment of any other serious obligation on the part of the Contractor as per provisions of tender/contract. The decision of TTD in respect of above will be final in this regard.

1.7 MANPOWER

a) The workers engaged shall be compulsorily from HINDU religion only and should not indulge / Involve in any other activities which are detrimental to the interests of TTD and to consider age factor as per Labour act of A.P., compulsorily. At the beginning of the contract the agency shall administer Oath, as per the proforma furnished by TTD to all the workers to the effect that all the workers belong to Hindu religion and have faith in Lord Venkateswara.

All the oath papers and copy of Aadhar card shall be got signed by the workers and a copy shall be submitted to Health Department, TTD, Tirupati duly keeping another copy with the agency and it is also advised to engage the labour force preferably from in and around Tirupati.

The cost of bus passes(if any), uniform, I D cards, and other items required for due fulfillment of duties by the workers shall be borne by the contractor. TTD shall not pay any extra charges to the Contractor against these items which are required for performing proper & efficient working. It is the responsibility of the firm to issue necessary instructions to their workers/Technicians/Supervisors under their control to wear the uniform regularly. The engaged man power / Labour shall have experience in the related field.

The agency shall ensure that the uniforms / identity cards provided to their workers / supervisory / once staff differs from that of the TTD employees' uniforms / identity cards.

1.7.1 Checks & Supervision

The Contractor shall ensure that its employees perform their duties efficiently by exercising frequent surprise checks and by appointing sufficient supervisory staff as felt necessary by TTD. In case it is found that any damage has occurred due to negligence, ignorance or not performing the duty by the personnel of the Agency, all the losses so occurred to TTD property shall be recovered from the amounts payable to the contractor and his security deposits. The contractor shall maintain all registers/records/checklists as per the directions of T.T.D. and submit daily/ periodical reports as directed by the T.T.D.

1.7.2 Indemnity

The contractor shall keep TTD indemnified against claims towards costs and expenses as may be incurred by the TTD in connection with any claim that may be made by any workmen of the contractor. The Contractor shall also execute an indemnity bond in favour of TTD in the approved format, in this regard.

1.7.3 Discipline

- (a) Employee(s) / labour engaged / deputed for the subject job by the contractor shall maintain punctuality and discipline. Any misconduct/ misbehavior.
- (b) on the part of the manpower deployed by the Contractor shall not be tolerated and such person shall have to be replaced by the Contractor at its own costs, risks and responsibilities immediately, with intimation to the TTD. However, TTD may at any time instruct to remove undesirable staff of the Service provider at TTDs sole discretion.
- (c) The labour engaged by the FMS agency shall be utilized for the purpose for which they are engaged. The agency shall monitor closely that they do not indulge in any other activity other than their legitimate duties. If any worker is found to be indulging in any other activity other than their legitimate duty, immediate action shall be taken by the agency against the erring labour, as per the rules and procedures.

1.7.4 Prohibition

- (a) The Contractor shall ensure that its employee(s) / laborer restrain from smoking / consuming alcohol and other intoxicating substances or carrying any inflammable substances etc. Inside / outside the premises, while on duty and further, the contractor shall ensure to follow the rules and regulations as enforced by TTD from

time to time.

- (b) All the workers / labourers supplied by the contractor shall be Hindus. At any cost, the persons who are practicing other than Hindu Religion shall not be allowed.

1.7.5 Action against damage to TTD's property

Any damage caused to the premises/interiors of the building while performing the contract, due to negligence of the Contractor's manpower, shall be made good immediately at his own cost or shall be recovered from the running/pending bills of the Contractor. In this regard the decision of TTD shall be final. The Contractor shall strictly adhere to the statutory regulations viz., Minimum Wages Act, PF Act, ESI scheme, Insurance & other regulations covering labor contract. In TTD the strikes are banned and the staff of the contractor also shall not go in for strike on whatever is the cause. If there is any incident of this nature then the contractor shall take tough action against his erring employees/workers. TTD will also be tough on the contractors if there are any incidences of strikes in the contractor's organization at Tirupati. The contractor will be solely responsible for the inconvenience caused to pilgrims and TTD in the absence of any services to be rendered to TTD on account of the agreement due to the resorting of strikes/protest / dharna by his workers. In case of any injury is caused while the agency is carrying out its job, it is the responsibility of the Contractor to attend to the need of the aggrieved and the TTD will stand indemnified against any claims / damages / compensation.

1.7.6 Land for Residential Accommodation

It will not be possible for TTD to provide land for residential accommodation for staff and labour of the Contractor. Contractor will have to make his own arrangement at his cost.

GENERAL OBLIGATIONS (CHAPTER – II)

2.1 CONTRACTOR TO OBTAIN HIS OWN INFORMATION

The Contractor in fixing his rate shall for all purposes whatever is deemed to have himself independently obtained all necessary information for the purpose of preparing his tender. The correctness of the details, given in the Tender Document to help the Contractor to make up the tender, is not guaranteed.

The Contractor shall be deemed to have examined the contract documents, to have generally obtained his own information in all matters whatsoever that might affect carrying out the works at the scheduled rates and to have satisfied himself to the sufficiency of his tender.

Any error in description or quantity or any other aspect in scheduled rates or omissions there from shall not vitiate the contract or release the Contractor from executing the work comprised in the contract according to drawings if any and specifications at the scheduled rates. He is deemed to know the scope, nature and magnitude of the work and the requirement of materials and labour and the type of work involved etc.; and as to what all he has to do to complete the works in accordance with the contract documents whatever

be the defects, omissions or errors that may be found in the Contract Documents. The Contractor shall be deemed to have visited the surroundings and to have satisfied himself as to the nature of all existing structures, if any, and also as to the nature and condition of the Railways, roads bridges and culverts, means, of transport and communications whether by land, water or air and as to possible interruptions, there to and the access and agrees from the site to have made enquiries, examined and satisfied himself as to the sites for obtaining required materials to perform the work satisfactorily as per the agreed terms, the sites for disposal of surplus materials, the available accommodation as to whatever required as depots and such other buildings as may be necessary for executing and completing the works, to have made local independent enquiries as to the variations thereof, storms, prevailing winds, climatic conditions and all other similar matters affecting these works. The Contractor is deemed to have acquainted as to its liability for payment of Government taxes, customs duty, GST, Income tax and other charges. The Contractor is deemed to have acquainted as to its liability for payment of Government taxes, customs duty and other charges and minimum wages (as amended from time to time) to his staff.

Any neglect or failure on the part of the Contractor in obtaining necessary and reliable information upon the foregoing or any other matters affecting the contract shall not relieve him from any risks or liabilities or the entire responsibility from completion of the works at the schedule rates and time in strict accordance with the contract documents.

No verbal agreement or inference from conversation with any officer or employee of TTD either before or after the execution of the work shall in any way affect or modify any of the terms of obligations herein contained.

2.2 FORCE MAJEURE

Any delay in or failure of performance of either party here to shall not constitute default hereunder or give to any claims for damages if and to the extent such delays or failure of performance is caused by occurrence such as Acts of God or the public enemy; expropriation or confiscation of facilities by Government authorities, compliance with any order or request of any Governmental authority, acts of way, rebellion or sabotage or damage resulting there from, fires, floods, explosion, riots or illegal strikes(not of the tenderer's staff). The Contractor shall keep record of the circumstances referred to above which are responsible for causing delays in the completion of work and bring these to the notice of the TTD.

2.3 TERMINATION OF CONTRACT

Termination:

The Department may terminate the Contract if the contractor causes a fundamental breach of the Contract. Fundamental breaches of Contract include, but shall not be limited to the following.

- 2.3.1 The Contractor stops work for 6 hours when no stoppage of work is shown on the current program and the stoppage has not been authorized by the Officer-in-Charge.
- 2.3.2 The Contractor is made bankrupt or goes into liquidation other than for are construction or amalgamation.

2.3.3 The Officer-in-Charge gives Notice that failure to attend the complaints/ defects is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Officer- in-Charge; and

2.3.4 The Contractor does not maintain a security which is required and

2.3.5 If the contractor, in the judgment of the Department has engaged in corrupt or fraudulent practices in competing for or in the executing the contract.

For the purpose of this paragraph: "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment to the TTD and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the TTD of the benefits of free and open competition/transparency.

Notwithstanding the above the Department may terminate the contract for convenience.

If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secured and leave the Site as soon as reasonably possible.

2.4 TTD NOT BOUND BY PERSONAL REPRESENTATION

The Contractor shall not be entitled to any increase on the schedule of rates or any other right or claim whatsoever by reason of any representation, explanation or statement on alleged representation, promise or guarantees given or alleged to have been given to him by any person

2.5 IF THE CONTRACTOR DIES

Without prejudice to any of the rights or remedies under this contract, if the contractor dies, TTD shall have the option of terminating the contract without compensation to the Contractor or continue the same if the legal representatives of the contractor will come forward to continue the contract on the same terms and conditions under which the contract was awarded.

2.6 NOTICES

Any notice hereunder may be served on the Contractor or his duly authorized representative at the job site or may be served by registered, e-mail, FAX direct or by RPAD/Speed Post to the address furnished by the Contractor. Proof of issue by TTD of any such notice would be conclusive of the contractor having been duly informed of all contents therein.

2.7 BANKRUPTCY

If a petition of bankruptcy be filled by or against the Contractor, TTD may, at its opinion, and within sixty days of the filling of such petition cancel this contract provisions contained in Clause 2.3 above shall apply in such a case.

2.8 PUBLICITY:

Contractor shall not disclose details of the work to any person or persons except those engaged in its performance and only to the extent required for the particular portion of the work being done. Contractor will not give any items concerning details of the work to the press or a news dissemination agency without prior written approval from TTD. Contractor

shall not take any picture on site without specific written approval of TTD representative.

2.9 Schedule of Rates (Price Bid)

All the rates to be furnished in the tender shall be inclusive of all Labor, bus pass charges of workers, machinery including all duties, wages to be hiked from time to time, GST and other taxes if any. No extra claim what so ever on any of these accounts will be entertained.

2.10 ARTICLES OF VALUE FOUND

All gold, silver and other minerals of any description and all precious stones, coins, treasure, relics, antiquities and other similar things which shall be found in, under or upon the site shall be the property of TTD and the Contractor shall only preserve the same to the satisfaction of the TTD and shall from time to time deliver the same to such person or persons indicated by the TTD.

CERTIFICATE AND PAYMENTS **(CHAPTER-III)**

3.1 MOBILISATION ADVANCE

No mobilization advance shall be paid for the subject work.

3.2 Payment Terms

The supervisory staff will submit the utilization report to O/o the Addl. Health Officer, T.T.D, Tirupati and online payment will be arranged duly submitting the required documents.

Advances:

Request for making advance payment on any ground shall not be entertained.

3.3 Compliance with all statutory requirements:

The Contractor shall comply with all statutory requirements prescribed by the local as well as State/Central government authorities from time to time and submit a monthly report along with all the required proof of compliance to the employer along with the monthly invoice. The contractor shall produce all the relevant statutory documents for inspection by the TTD and the government authorities.

3.4 Application for Performance/ Completion Certificate:

When the Contractor fulfills his obligation under the Contract he shall be eligible to apply for performance / completion certificate. TTD shall issue to the Contractor the performance/completion certificate within three months after receiving an application in writing from Contractor after verifying from the completion documents and satisfying himself that the work/service has been completed in accordance with the contract documents.

TAXES & DUTIES

(CHAPTER– IV)

4.1 Taxes & Duties

(1) The prices shall be inclusive of all taxes and levies excluding GST as applicable from time to time. (shall be inclusive of local body/State & Central Govt. Taxes & duties)

(2) The taxes quoted should exclude applicable GST etc No extra taxes & duties will be paid apart from the amount quoted. TTD will not reimburse any of the taxes paid by the tenderer during the tenure of the contract. TTD shall be authorized to deduct any tax as applicable from the Tenderer.

(3) Deduction of all statutory and necessary Tax from each bill will be made as per Government Orders prevailing at the time of payment. Necessary tax deduction certificate will be issued by TTD on demand by the contractor.

4.2 DISPUTES & JURISDICTION:

Any dispute arising out of this tender shall be referred to the sole Arbitrator nominated by the TTD and he shall dispose of the same as per the provisions of Arbitration and conciliation Act, 1996 and amendments made to it from time to time. The place of arbitration proceedings shall be at Tirupati, Tirupati District, Andhra Pradesh. The Arbitrator's fee and other expenses shall be borne by both parties equally.

The Courts at Tirupati, Tirupati District, Andhra Pradesh shall have jurisdiction to entertain any dispute arising out of this tender.

LABOUR LAWS AND SAFETY REGULATIONS

(CHAPTER–V)

5.1 LABOUR LAWS

- i) No staff below the age of 18 (eighteen) years and above the age of 60 years shall be employed on the work. The staff shall be physically fit to do the tough jobs.
- ii) The Contractor shall not pay less than what is provided under law to personnel engaged by him or his sub Contractors on this work, for work done other than on item rates basis.
- iii) The Contractor shall at his expenses comply with all labor laws, but pass charges of the worker supplied by him and keep the TTD indemnified in respect thereof.
- iv) The Contractor shall exclusively be liable for non-compliance of the provision of any Acts, laws, rules and regulations having bearing over engagement of labor / workers(s), directly or indirectly for subject work under this Contract.

5.2 CONTRACTOR TO INDEMNIFY TTD

- i) The Contractor shall indemnify TTD and every member, officer and employee of TTD, claims, demands, costs and expenses whatsoever arising out of any failure by the Contractor in the performance of the obligations on relevant labor laws, Acts, regulations, etc. and under the contract documents. TTD shall not be liable for or in respect of any demand or compensation payable by law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the

Contractor or his sub- Contractor. The Contractor shall indemnify and keep indemnified TTD against all such damages and compensation and against all claims, damages, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

- ii) The Contractor shall undertake to indemnify TTD against all actions, suits, proceedings, claims, losses, damages etc., which may arise under Minimum Wages Act, Fatal Accident Act, Workmen Compensation Act, Shops & Establishment Act, Family pension & Deposit Linked Insurance scheme or any other Act or statutes not herein specifically mentioned but having any direct or indirect application for the person(s) engaged under this contract by him.
- iii) The Contractor shall defend, indemnify and hold TTD harmless from any liability, which may be imposed by the Central, State or local authorities and also from all claims, suits arising out of or by reason of the work provided by this contract including any liability that may arise out of accident, whether brought by the employees / labour of the Contractor or by the third parties or by the Central or State Government authority or any sub –division thereof.
- iv) TTD shall not be responsible for any claim/compensation that may arise due to damages/injuries/pilferage to the Contractor's employee(s)/ staff / labour under any circumstances while an employee(s) / labour is engaged in the TTD's duty under the contract.
- v) The Contractor shall make regular and full payment of wages/salaries and bus pass charges including overtime/night halt allowance etc. as applicable as per rules in force and any other payments due to his employees / labour and furnish necessary proof whenever required by TTD.
- vi) The contractor shall ensure to pay minimum wages to the labour employed by them as enforced by the Govt. of A.P. from time to time including VDA etc., and other allowances as per Indian contract Act. In the case of any incentives paid by TTD to the workers, the same shall be paid in full amounts to the workers and the taxes thereon, if any shall be additionally borne by the agency. However TDS certificate will be given for the tax deducted.
- vii) Under any circumstances the contractor has to pay the regular wages to the workers for the above utilized period of 10 days without waiting for bills from TTD.
- viii) Payment of Claims and Damages
- ix) Should TTD have to pay any money in respect of such claims or demands as aforesaid the amount so paid and the costs incurred by TTD shall be charged and paid by the Contractor and the Contractor shall not be at liberty to dispute or question the right of TTD to make such payments, notwithstanding same may have been made without his consent or authority or in law or otherwise to the contrary.
- x) In every case in which by virtue of the provision of section 12, sub section (1) of workmen's compensation Act 1923 or other applicable provision of Workman's Compensation Act or any other Act, TTD is obliged to pay compensation to workmen employed by the Contractor in execution of the Works, TTD will recover from the Contractor the amount of the compensation so paid; and without prejudice to the rights under section 12, sub-section (2) of the said Act, TTD shall be at liberty to recover such amount or any thereof by deducting it from the security deposit or from any sum due to the Contractor whether under this contract or otherwise. TTD shall

not be bound to contest any claim made under section 12, subsection(1) of the said Act, except on the written request of the Contractor and upon his giving to TTD full security for all costs for which might become liable in consequence of contesting such claim.

xi) Employment Liability

The Contractor shall be solely and exclusively responsible for engaging or employing persons for the execution of work. All employees engaged by the Contractor shall be on his/their pay-roll and paid by him/them excepting for the works given on JOB/Unit basis. All disputes or differences between the Contractor and his/their employees shall be settled by him/them. TTD has absolutely no liability whatsoever concerning the employees of the Contractor. The Contractor shall indemnify the TTD against all losses or damages or liabilities arising out of or in the course of his/their employing persons or relations with his/their employees. The Contractor shall make regular and full payment of wages and salaries to his employees and furnish necessary proof whenever requested by the TTD. In case of any genuine complaint by any employee of the Contractor or his sub-Contractor regarding nonpayment of wages, salaries, bus pass charges etc., or their dues, TTD reserves the right to make such payments directly to such employee or sub-Contractor of the Contractor and recover the amount in full along with hefty penalty for the default from the bills of the Contractor and the Contractor shall not claim any compensation or reimbursement thereof. The Contractor shall comply with the Minimum wages Act applicable to the area with regard to payment of wages of his employees and also of employees of his sub-Contractor.

- xii) The Contractor shall advise in writing to all his employees and the employees of his sub Contractor as follows: "It is to be fully understood that your appointment is only in connection with our facility management contract with TTD and that it does not give you any right or claim for employment with TTD".

5.3 FAIR WAGE CLAUSE:

The contractor shall pay not less than fair wages to labour engaged by him on the work. "Fair" wages means wages whether for time or piecework notified by the Government from time to time in the area in which the work is situated.

The contractor shall not with-standing the revisions of any contract to the contrary cause to be paid to the labour, indirectly engaged on the work including any labour engaged by the sub-contractor in connection with the said work, as if the labour had been directly employed by him.

In respect of labour directly or indirectly employed in the works for the purpose of the contractors part of this work the contractor shall comply with the rules and regulations on the maintenance of suitable records prescribed for this purpose from time to time by the Government. He shall maintain his accounts and vouchers on the payment of wages to the labour to the satisfaction of the Addl. Health Officer.

The Addl. Health Officer shall have the right to call for such record as required to satisfy himself on the payment of fair wages to the labour and shall have the right to deduct from the contract amount a suitable amount for making good the loss suffered by

the worker or workers by reason of the “fair wages” clause to the workers.

The contractor shall be primarily liable for all payments to be made and for the observance of the regulations framed by the Govt. from time to time without prejudice to his right to claim indemnity from his sub-contractors.

As per contract labour (Regulation and abolition) Act. 1970 the contractor has to produce the license obtained from the licensing officers of the labour department along with the tender.

Any violation of the conditions above shall be deemed to be a breach of his contract.

Equal wages are to be paid for both men and women if the nature of work is same and similar.

The contractor shall arrange for the recruitment of labour locally and imported to the minimum extent necessary to complete the work within the agreed period as directed by the Additional Health Officer, T.T.D, Tirupati.

5.4 COMPLIANCE TO LABOUR REGULATIONS

During continuance of the contract, the contractor and his sub contractors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notifications that may be issued under any labour law in future either by the State or the Central Government or the local authority and also applicable labour regulations, health and sanitary arrangements for workmen, insurance and other benefits. Salient features of some of the major labour laws that are applicable to industry are given below but they are not exhaustive. The contractor shall keep the Department indemnified in case any action is taken against Department by the competent authority on account of contravention of any of the provisions of any Act or rules made there under, regulations or notifications including amendments. If the Department is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provision stipulated in the notification's / bye laws / Acts / Rules / regulations including amendments, if any, on the part of the contractor, the Officer-in-charge /Department shall have the right to deduct any money due to the contractor including his amount of performance security. The Department/Officer -in-Charge shall also have right to recover from the contractor any sum required or estimated to be required for making good the loss or damage suffered by the Department. The employees of the Contractor and the Sub-contractor in no case shall be treated as of the Department (TTD) at any point of time.

5.5 Salient features of some major labour laws applicable to establishment engaged in work:

- a) Workmen compensation Act 1923: The Act provides for compensation in case if injury by accident arising out of and during the course of employment.
- b) Employees P.F. and Miscellaneous provision Act 1952: The Act provides for monthly contributions by the Employer plus workers @ prevailing rates The benefits payable under the Act are:

- (i) Pension or family pension on retirement or death, as the case may be.
 - (ii) Deposit linked insurance on the death in harness of the worker.
 - (iii) Payment of P.F. accumulation on retirement/death etc.,
- c) Contract Labour (Regulation & Abolition) Act 1970: The Act provides for certain welfare measures to be provided by the contractor to contract labour and in case the Contractor fails to provide, the same are required to be provided by the Principal Department by Law. The Principal Department is required to take certificate of Registration and the contractor is required to take license from the designated Officer. The Act is applicable to the establishments or Contractor of Principal Department if they employ 20 or more contract labour.
- d) Minimum wages Act 1948: The Department is supposed to pay not less than the Minimum wages fixed by appropriate Government as per provisions of the Act if the employment is a scheduled employment.
- e) Payment of wages Act 1936: It lays down as to by what date the wages are to be paid, when it will be paid and what deductions can be made from the wages of the workers.
- f) Equal Remuneration Act 1979: The Act provides for payment of equal wages for work of equal nature to Male or Female workers and for not making discrimination against Female employee in the matters of transfers, training and promotions etc.
- g) Child Labour (Prohibition & Regulation) Act 1986: The Act prohibits employment of children below 14 years of age in certain occupations and processes and provides for regulation of employment of children in all other occupations and processes; Employment Child Labour is prohibited in Building and Construction Industry.

5.6 SAFETY REGULATIONS

- i. The contractor shall take necessary precautions for safety of the workers and preserving their health while working in such jobs, which require special protection and precautions. The following are some of the measures listed but they are not exhaustive and contractor shall add to and augment these precautions on his own initiative where necessary and shall comply with directions issued by the Addl. Health Officer, T.T.D, Tirupati or on his behalf from time to time and at all times. Supply work men with proper belts, ropes etc., when working at restricted places. Taking necessary steps towards training the workers concerned on the machinery before they are allowed to handle them independently and taking all necessary precautions in and around the areas where machines and similar units are working. In respect of all staff, directly or indirectly employed in the work for the performance of Contractor's part of this work, the Contractor shall at his own expense arrange for all the safety provisions as per safety codes of CPWD, B.I.S, the Electricity Act and such other Acts as applicable.

AGREEMENT

This agreement made on the day of 2026 between Tirumala Tirupati Devasthanams, Tirupati and having office at Tirupati, Chittoor district, Andhra Pradesh (here in after referred to as “TTD” which expression shall unless repugnant to the context or meaning thereof include its administrators, successors and assigns) of FIRSTPART.

And M/s, incorporated under the provision of.....and having its registered office at.....(Here in after referred to as “Contractor” which expression shall unless repugnant to the context or meaning thereof include its administrators, successors and assigns) of Second PART.

Now this agreement witnesses as follows

1. In this agreement word and expression shall have the same meanings as are respectively assigned to the terms and conditions of contract herein after referred to.
2. The following documents shall be deemed to form, be read and construed as part of this agreement viz
 - a. Invitation of tender, information and instructions for tenders
 - b. Details of the agency and fulfillment of eligibility criteria
 - c. General conditions of contract.
 - d. Submission of tender, Acceptance of offer, this contract agreement
 - e Qualification and Experience required
 - f. All the annexures regarding Scope of services

3. In consideration of such rate quoted by the contractor for category and accepted by TTD the agency hereby covenants to complete the services in all respects of conformity with the provisions of the contract.

In witness where of the parties have hereinto set their respective hands and seals on..... day...2026 Year.

Signed and Delivered by for TTD

For the Agency, in the capacity of in the capacity of

Name and address

.....

“BILL OF QUANTITIES”**Price Bid**

(Financial Proposal)

SCHEDULE-A

Price Bid for: “Supply of 2640 no’s of Un –Skilled workers and 322 Nos of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanoor TTD on the occasion of Annual Kartheeka Brahmotsavams – 2026

Table No.1

WAGES	
UNSKILLED /SEMISKILLED WORKERS	Amount in Rs. (excl.GST)
Rates per day per head (wages @ Rs.15,000 / 26)	576.92

Table No-2

WAGES		
Category	Nos	Total Amount in Rs. (i.e., Rates per day per head X No. of workers) (Excl. GST)
Unskilled workers	2640	15,23,069.00
Semi skilled workers	322	1,85,768.24

Note:

- 1) The contractor is supposed to pay the above-mentioned wages to the workers which are fixed by the TTD management.
- 2) The above mentioned rates are exclusive of GST
- 3) This part becomes fixed for the entirety of contract.

SCHEDULE-B

Price Bid for: "Supply of 2640 no's of Un –Skilled workers and 322 Nos of semi-skilled workers to take up sanitation maintenance at Sri Padmavathi Ammavari Temple, Tiruchanoor TTD on the occasion of Annual Kartheeka Brahmotsavams – 2026

Sl. No.	Description	No. of workers	Unit in Words	Rate in		Total Amount (Rs-Ps) (Excl.GST)
				Figures In Rs-Ps per head per day (Excl. GST)	Words	
A.	Services charges including uniforms, ID Cards & Transportation					
i)	Unskilled workers	2640	Per head per day			
ii)	Semi skilled workers	322	Per head per day			

NOTE:

- 1) **The contractor shall quote the price for service charges including charges for uniform, ID Cards, transportation, taxes etc., as applicable.**
- 2) The above service charges should be quoted excluding machinery, materials and consumables which will be supplied by the TTD.
- 3) **Service Charges for man power deployment shall be @ min of Rs.19.23 (i.e.,500 /26) per head per day. Any tender with values less than Rs.19.23 (i.e.,500 /26) per head per day will summarily be rejected. (Note: Tenderer should quote for service charges including uniforms, ID card & Transportation).**
- 4) The rates quoted should include any other taxes / levies attracted to the item applicable from time to time. No extra taxes & duties will be paid apart from the amount quoted (Except GST). TTD shall be authorized to deduct any tax as applicable from time to time, Deduction of all statutory and necessary Tax from each bill will be made as per Government Orders prevailing at the time of payment. Necessary tax deduction certificate will be issued on demand by the contractor.
- 5) The above quoted rate is exclusive of GST.
- 6) "The tenderer will be selected on the basis of the lowest quoted total amount for the item of the BOQ of schedule –B._
- 7) *** In case the Tenderers have Quoted same price for Schedule-B, Tenderer with highest annual Turnover will be awarded the Work contract.**