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**TIRUMALA TIRUPATI DEVASTHANAM, TIRUPATI  
T.T.D. PRINTING PRESS**



**E-TENDER DOCUMENT FOR  
“PROCUREMENT OF MAHAPRASADAM &  
WINDOW COVERS TO T.T.D. PRINTING PRESS**

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TIRUMALA TIRUPATI

DEVASTHANAMS, TIRUPATI

T.T.D. PRINTING PRESS

NOTICE INVITING TENDER (NIT) (Online Version)

S.No.	Description	
1.	Department Name	Tirumala Tirupati Devasthanams, Tirupati.
2.	Circle/Division	T.T.D. Printing Press
3.	File/NIT Number	<b>Roc.No. TTD-44021(35)/6/2024-PRESS SEC</b>
4.	Tender Subject	Procurement of Mahaprasadam & Window Covers to TTD Press as per indent.
5.	Period of Contract	90 days
6.	Form of Contract	Individual contract
7.	Tender Type	Open Tender
8.	Tender Category	Procurement of Mahaprasadam & Window Covers to TTD Press
9.	EMD Amount	Rs. 50,000-00
10.	EMD Payable	Demand Draft drawn in favour of the Executive Officer, TTD., Tirupati from any Scheduled bank or Nationalized bank payable at Tirupati.
11.	Bid Document Downloading Start Date	<b>10-2-2025 @ 10:30 AM</b>
12.	Bid Document Downloading End Date.	<b>25-2-2025 @ 3:00 PM</b>
13.	Last Date & Time for submission of Bid	<b>25-2-2025 @ 5:00 PM</b>
14.	Pre-Bid Meeting	-----
15.	Bid Validity	<b>90 days</b>
16.	Technical Bid Opening Date and Time (Qualification and Eligibility Stage)	<b>27-2-2025 @ 10:30 AM</b>
17.	Price Bid Opening Date and Time (Financial Bid Stage)	<b>27-2-2025 @ 2:30 PM</b>
18.	Place of Tender Opening	O/o the Special Officer (Press), TTD Press, Press Compound, Opp.TTD Admn. Bldg., K.T.Road, Tirupati.
19.	Tender Inviting / Opening Authority	Special Officer (Press), TTD Press
20.	Address/e-mail ID	dyeopress@gmail.com
21.	Contact Details	Ph: 0877 2264292 / 2264355
22.	Eligibility Criteria	<ul style="list-style-type: none"> <li>The tenderer should possess all requisite licenses, registrations etc., and the same should be obtained invariably before transacting business with TTD.</li> <li>The tenderer should inform TTD, the correct address from where the supplies are going to be made to TTD.</li> <li>The tenderer should possess an experience certificate and other Certificates in relevant supply of material matter like Registration of Firm if applicable, GST registration, Latest Income Tax returns (Acknowledgements only) for the past 3</li> </ul>

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		<p>financial years should be enclosed invariably along with the tender schedule.</p> <ul style="list-style-type: none"> <li>• <b>The Turnover shall be above Rs.20 Lakhs per annum in last 3 years. The certificate in original from reputed Chartered account to be furnished.</b></li> <li>• In case of non-submission of these certificates for eligibility, the TTD authorities reserve the right to take any appropriate action including the cancellation of tender of the respective tenderer.</li> </ul>
22.	Procedure for Bid Submission	<ol style="list-style-type: none"> <li>1) The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <b>apetrocurement.gov.in” (or) tender.apetrocurement.gov.in”</b> .</li> <li>2) The bidders who are desirous to participate in e-procurement shall submit their technical bids, financial bids as per the standard formats available at the e -market place. The bidders should scan and upload the below mentioned documents and submit all the hard copies (which are uploaded) duly attested to O/o the Special Officer (Press), TTD Press, Press Compound, Opp.TTD Admn. Bldg., K.T.Road, Tirupati.</li> <li>3) The specified EMD amount indicated at S.No: (09) shall be paid.</li> <li>4) Certificates of experience in respect of the Commodity / item in the format as proposed by the department available as an attachment</li> <li>5) Registration of the firm, if applicable.</li> <li>6) GST registration, PAN card &amp; Income Tax Returns acknowledgements for atleast past 03 consecutive years.</li> <li>7) Letter towards authorized signatory to sign and submit bid in the case of Dealers etc.,</li> <li>8) Self declaration in respect of the commodity in the format as proposed by the department available as an attachment</li> </ol>
		<p><b>Note:</b> After tendering, all bidders should submit the attested copies of uploaded certificates along with original EMD specified above to the Special Officer (Press), TTD Press, Tirupati on (or) before the Scheduled Date of Technical Bid, failing which, their tender will be rejected.</p> <p>Transaction fee on e-procurement Platform:</p> <p>All the participating bidders shall pay a transaction fee(non-refundable) as mentioned in the NIT(Notice Inviting Tender) payable to A.P.T.S., Vijayawada and through online(0.03% of estimate contract value + 15 % service tax). It is</p>

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		<p>mandatory for all the participants' bidders from 1<sup>st</sup> Jan, 2016, to pay a Non-refundable Transaction Fee electronically to A.P.T.S. Vijayawada, the service provider through "Payment Gateway Service on e-procurement platform".</p> <p>The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any Bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to the facilitate the transaction. This is in compliance as per G.O.Ms. No. 13; dt. 7-5-2016. A service tax of 15% +Bank Charges for Credit Transactions of 2.09% (inclusive of service tax) on the transaction amount payable to APTS, Hyderabad shall be applicable.</p> <p>Corpus Fund: As per GO MS No. 4, user departments shall collect 0.04% of ECV (estimated Contract value) with a cap of Rs. 10,000/- for all works with ECV upto Rs. 50.0 Crores and Rs. 25,000/- for works with ECV above Rs. 50 Crores, from successful bidders on e-procurement platform before entering into agreement / issue of purchase orders towards e-procurement fund in favour of the Managing Director, APTS, Hyderabad.</p> <p><b>Note:</b> There shall not be any charges towards e-procurement fund in case of works, goods, and services with ECV less than and up to Rs. 10.00 Lakhs.</p>
23.	Transaction Fee payable to	A.P.T.S., Viajayawada.
24.	General Terms and Conditions	As published in the Notice Inviting Tender.

**Special Officer (Press)**  
**T.T.D, Tirupati.**



**TTD PRINTING PRESS**  
**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI**

**PROCEDURE FOR BID SUBMISSION ON E-procurement PLATFORM (eTendering):**

1. The bidder shall submit response through Bid submission to the tender on e-Procurement platform at [www.eprocurement.gov.in](http://www.eprocurement.gov.in) by following the procedure given below. The bidder would be required to register on the e-procurement market place [www.eprocurement.gov.in](http://www.eprocurement.gov.in) or <https://tender.eprocurement.gov.in> and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.
2. The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.

3. **Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of

Vupadhi Techno Services Pvt. Ltd.

Andhra Pradesh Technology Services Limited

Room.No.315, R&B Buildings

Bandar Road,

Vijayawada.

Phone No: +91 40-39999700, 39999701, 39999702

Fax No: +91 40-399997

(or),

[www.eprocurement.gov.in](http://www.eprocurement.gov.in) or <https://tender.apecurement.gov.in>.

4. **Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

5. **For obtaining Digital Signature Certificate, you may please Contact:**

Andhra Pradesh Technology Services Limited

Room.No.315, R&B Buildings,

Bandar Road,

Vijayawada.

**Hard copies:**

- i. Attested copies of all original hard copies of the uploaded scanned copies of D.D towards EMD by participating bidders must submit along with for samples of annexure of specified sizes for each item sample of the product / commodity to the tender inviting authority before scheduled date and time of the opening of the Technical bid, otherwise the tender will be rejected on online.

- ii. All the bidders shall invariably upload the scanned copies of DD in e-Procurement system and this will be the primary requirement to consider the bid responsive.
  - iii. The department shall carry out the technical evaluation solely based on the uploaded certificates/documents, DD towards EMD in the e-Procurement system and open the price bids of the responsive bidders after evaluation of technical bids and results of the samples.
  - iv. The department will notify the successful bidder for submission of original hardcopies of all the uploaded documents DD towards EMD prior to entering into agreement.
  - v. The bidder shall invariably furnish the original DD towards EMD, Certificates/Documents of the uploaded scan copies to the Tender Inviting Authority, either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the bidder. The department will not take any responsibility for any delay in receipt/non-receipt of original DD towards EMD, Certificates/Documents from the bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of the DD towards EMD and all other certificates/documents uploaded by the bidder in eProcurement system. In support of the qualification criteria before concluding the agreement.
6. The G.O. Ms. No. 174 –I & CAD dated: 1-9-2008 Deactivation of Bidders If any successful bidder fails to submit the original hard copies of uploaded certificates/documents, DD towards EMD within stipulated time (or) if any variation is noticed between the uploaded documents and the hardcopies submitted by the bidder, as the successful bidder will be suspended from participating in the tenders on e-Procurement platform for a period of 3 years. The e-Procurement system would de-activate the user ID of such defaulting bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process for execution of the development schemes taken up by the government. Other conditions as per tender document are applicable.

7. **Payment of Transaction Fee:**

It is mandatory for all the participant bidders from 1st January 2016 to electronically pay a Non-refundable Transaction fee to M/s. A.P.T.S, Vijayawada the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A service tax of 12.30% + Bank Charges for Credit Card Transaction of 2.09%(inclusive of service tax) on the transaction amount payable to A.P.T.S, Hyderabad shall be applicable.

8. **Corpus Fund:**

As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10, 000 (Rupees ten thousand only) for all works with ECV upto Rs.50 crores and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 crores, from successful bidders on eProcurement platform before entering into agreement / issue of purchase orders, towards eProcurement fund in favour of Managing Director, APTS. There shall not be any charge towards eProcurement fund in case of works, goods and services with ECV less than and upto Rs.10 lakhs

9. **Tender Document:**

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender document and seek clarification if any from the Tender

Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/ Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

**10. Bid Submission Acknowledgement:**

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the eProcurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The T.T.Devasthanams and M/s A.P.T.S, Vijayawada is not responsible for incomplete bid submission by users.





**TTD PRINTING PRESS**  
**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI**  
**TENDER CONDITIONS FOR PROCUREMENT OF MAHAPRASADAM & WINDOW COVERS TO**  
**TTD PRESS**

1. Online (eTendering) tenders are invited for “**Procurement / supply of Procurement of Mahaprasadam & Window Covers to TTD Press to TTD Press**” for a period of **90 days**. The T.T.D. desirous to have this tender in two bids i.e., (1) Technical bid and (2) Financial bid. The tenderer should have been in this trade for not less than one year in the last (3) three years and should have supplied quantities to any reputed institution / institutions as the case may be. A copy of the supply/purchase order for having supplied bulk quantities, have to be scanned and uploaded for technical bid evaluation by TTD. The interested tenderers are also required to submit for samples of for each item. All Tenderers should submit the attested copies of all scanned and uploaded certificates on online including **ORIGINAL EMD** and samples to the Special Officer (Press), TTD Press, Press Compound, Opp.TTD Admn. Bldg., K.T.Road, Tirupati. on (or) before scheduled date and time of opening of the Technical bid as mentioned in NIT. **In the process of technical bid evaluation, the samples submitted will be CHECKED by outside Testing Agency (or) Technical staff of TTD Press as per specification mentioned in the tender schedule and in this regard the report of the Testing Agencies is final.**

The financial bids of those tenderers who are technically qualified and who pre qualify in sample alone, will be opened on the date and time as mentioned in the NIT by the Special Officer (Press), TTD Press, (or) any other officer authorized by the Executive Officer, T.T.D., Tirupati, in the presence of the tenderers present on the day of tender. The T.T.D. may extend the last date by issuing an amendment in which case all rights and obligations of the T.T.D. and the tenderers previously subject to the original deadline will then be subjected to the new deadline. **SUBMISSION OF TENDER DOCUMENTS ON OFFLINE WILL NOT BE ENTERTAINED / ACCEPTED.**

2. Items shall be quoted in the Tender Schedule and a sample of specified quantities should be sent duly signed along with the attested copies of the scanned and uploaded certificates with ORIGINAL EMD to the Tender Opening Authority on (or) before scheduled date and time of opening of the Technical bid which will be opened on the date and time as mentioned in the NIT. The supply of the Items shall be in accordance with the specifications mentioned in the tender schedule.

3. Each Tenderer should compulsorily remit deposit / Earnest Money Deposit as mentioned in NIT (tender schedule) by way of Account Payee Demand Draft drawn on any scheduled Bank in favour of **Executive Officer, T.T.Devasthanams, Tirupati** payable at Tirupati, which shall be refundable to the unsuccessful bidders. The deposits of the successful bidders will be released only after successful completion of the supply in all respects. **The EMD & S.D amount do not carry any interest.** The deposit of the previous tenders pending in T.T.D will not be taken into account for this tender. Fresh Deposits should be sent along with tender. Tenders without such Deposits will be rejected. There is no exemption of Security deposit and S.S.I. Certificates (or) any other certificates will not be entertained

4. The rate quoted should be valid for acceptance for a period of Ninety days from the date of opening. In the event of negotiations being held, the tenderer will have to keep his offer open for another 60 (sixty) days or for the extended period as desired by TTD in addition to the period of Ninety days mentioned above in the event of his offer being accepted. The rate quoted should be inclusive of all taxes, including GST at applicable rates, charges, and F.O.R. delivery at T.T.D. Press, K.T. Road, Tirupati (including unloading charges). Further TTD cannot issue statutory forms like Form C (or) Form D etc. and this should be taken into account by the supplier while quoting the rates to TTD. If no specific mention is made about the delivery, it will be construed that the rate is applicable for delivery at as mentioned in NIT the supplier while quoting the rates to TTD. Loading / unloading charges will not be paid by TTD.

5. The Bidders have to quote their best competitive rate on online only.

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6. The samples (or) specimens should accompany the Tenders invariably. They are not returnable. The supply should be made strictly according to selected samples and as per the approved specification only. In case of non-compliance with exact sample for the item quoted, such offers will not be considered.
7. The Random supply samples of each spell (supplies received in one spell or in two spells) of supplies will be subjected for Testing from the TTD, chosen labs and such Testing Charges for each spell of supplies will be deducted from the claim amount. All the incidental charges such as unloading etc., shall be borne by the suppliers since the rates are FOR; TTD Press Godown, Tirupati.
8. The tenderer should possess all requisite licenses, registrations etc., and the same should be obtained invariably before transacting business with TTD. The tenderer should inform TTD, the correct address from where the supplies are going to be made to the TTD. The certificates such as GST -- registration, latest Income Tax Assessment order should be enclosed invariably by the tenderers along with the tender schedules. In case of non-submission of these certificates, the TTD authority reserves the right to take any appropriate action including the cancellation of tender of the respective tenderer. In this regard, the decision of the Executive Officer, T.T.D., Tirupati / Joint Exe. Officer (Tpt) is final and binding on the tenderers without any recourse.
9. The tender accepting authority, i.e., the Executive Officer, T.T.D., Tirupati / Joint Exe. Officer (Tpt) reserves the right to reject any or all the tenders without assigning any reasons therefore. In this regard, the decision of TTD is final and binding on the tenderer without any recourse.
10. The tendered quantity is tentative. It can be increased (or) decreased at the discretion of TTD. The TTD reserves the right to accept (or) reject, in full (or) in part, any (or) all the offer, without assigning any reason whatsoever.
11. The TTD reserves the right to accept (or) reject any tender and to cancel the tender process and reject all tenders at anytime prior to the award of contract without thereby incurring any liability to the affected tenderer (or) any obligations to inform the affected tenderers, the grounds of acceptance (or) rejection.
12. The schedule is tentative and the TTD is having every right to revise the schedule depending upon the requirement in TTDs. The TTD also reserve the right to increase (or) reduce the tender quantity by 25% on the same terms and conditions even after the tender period. In others words, increasing (or) reducing the tender quantity by 25% can be made by the TTD even after the completion of the period and it is binding on the supplier without any recourse.
13. All the rates should be inclusive of all taxes including of the GST from time to time period and F.O.R. delivery at to T.T.D Press Stores, K.T. Road, Tirupati.
14. The supply should be strictly in accordance with the samples specifications which are given at the time of opening of Tenders.
15. The supply of Mahaprasadam & Window covers to TTD Press should strictly confirm to the following specifications.

**SPECIFICATIONS SCHEDULE**

Sl.No	Specifications of Mahaprasadam & Window Covers	Qty. Nos	Rate per Cover
1	Big - 5"x7" – 80 GSM with Printing.	5,00,000	Rate/Price should be quoted in online. (Rate quoted is inclusive GST
2	Small - 3 ½ " x 2 ½ - 80 GSM with Printing	5,00,000	
3	Window Covers Size: 6 ½" X 5 ½ - 80 GSM	3,00,000	
4	Sri Vari Akshathas covers Size: 3 ½ " x 2 ½ 80 GSM	4,00,000	

16. The rates quoted for each per item /label by the Tenderer will be treated as inclusive of all taxes i.e., GST, Excise duty if any etc., and applicable taxes.

17. Supply should be commenced from the date of receipt of the supply orders as per schedule fixed. Extension of the delivery period is at the discretion of the Executive Officer /Joint Exe. Officer (Tpt) / the Special Officer, TTD Press (or) the concerned HOD.
18. Deduction will be made at 2.5% towards Security deposit amounts on each bill. The S.D. will be refunded after execution of the entire supply subject to Lab results as applicable.
19. In the event of delay (or) default in supply and the supplies not adhering to the schedule (or) sample given at the time of tender, the TTD reserves the right to procure the requirement from the other sources and recover the excess cost, if any incurred by TTD from the approved tenderer. However, if the rate is cheaper, the benefit will not accrue to the respective approved tenderer. The TTD reserves the right to reject either the entire lot (or) impose cut (or) forfeits the EMD and Security Deposit at its discretion if the quality is not in accordance with the sample and specifications. In this regard, the decision of the Executive Officer shall be final binding on the supplier. The quantum of cuts imposed shall be final binding on the supplier. The cuts will be imposed on physical verification of the supply received.
20. The TTD reserves the right to levy a penalty of up to 5% on the value of material ought to have been supplied by the supplier in violation of supply schedule (or) delivery schedule modified from time. Further, TTD reserves the right to levy a penalty of 5% in payment if the materials received are in deviation of Specifications besides blacklisting the firm.
21. Each supply should be accompanied by a bill, with an advance stamped receipt and warranty certificate if applicable for arranging payment. The successful tenderer should furnish copies of registration of firm if applicable, GST registration, Sales Tax registration and Latest Income Tax Assessment order along with the invoice of the first supply, if not enclosed along with the tender and if TTD has consciously accepted the non-submission of documents along with the tender.
22. The TTD reserves the right to reject either the entire lot (or) part of the supply (or) 5% impose cut (or) forfeit the security deposit and E.M.D at its discretion if the quality is not strictly in accordance with the sample and specifications if any given by the supplier and on un-satisfactory performance in supplies.
23. TTD reserves the right to charge penalty as decided by the Executive Officer, TTD, Tirupati / Joint. Exe. Officer (Tpt) / the Special Officer (Press), TTD Press, or concerned HOD, TTD, Tirupati (or) withhold payment for any unsatisfactory material supplied by the supplier without prejudice to its other rights. In this regard, the decision of the Executive Officer/ the Special Officer, TTD Press, TTD, Tirupati is final. The supplier is further liable to reimburse/compensate the TTD (or) to third party for any loss, damage, injury, harm, etc. caused (or) arising out of the negligence in supply of inferior quality materials, (or) any other act or breach of contract.
24. Shortages and damages will be intimated to the suppliers and the equivalent amount will be deducted from the bill amount, if they are not replaced by the supplier concerned.
25. The prices shall be firm and fixed from the date of submission of tender to the date of completion of the contract of supply in all respects. **ANY REQUESTS FOR REVISION IN THE RATE OR RATES BY THE SUPPLIER SHALL NOT BE ENTERTAINED.**
26. Penal clauses of the supplier whatsoever like payment of interest on late payment of bills etc. shall not be acceptable.
27. If at any time, during the period of contract the price of quoted items is reduced (or) brought down by any law (or) by an act of the central (or) State Government (or) by the supplier himself, the supplier shall be morally bound to inform the same, T.T.D, immediately about such reduction in the contracted price or prices.
28. If the approved tenderer resorts / non-compliance in time (or) inferior quality (or) mistakes if any, the T.T.D. reserves the right to impose penalty on the supplies.
29. The Successful bidder has to enter into an agreement agreeing to all the conditions of the contract with the T.T. Devasthanams on Non-Judicial stamp paper worth not less than Rs.100/- within 15 days from the date of receipt of supply order. The format of

agreement shall be Provided to the approved supplier along with the communication of accepting the rates quoted.

30. The standard payment terms of TTD are applicable, No advance shall be paid by TTD, against the order. The payment to suppliers shall be made by TTD only through cheques/on-line.
31. The Tenderer whose tender has been accepted will be informed about the award of the contract by the authorities prior to the expiration of the validity period by Registered post/Courier. Tenders/quotations received after due date and time will not be entertained by T.T.D.
32. For breach of any of the above Tender Conditions, the E.M.D. and Security Deposit are liable to be forfeited duly blacklisting the firms. Further, Non-performance of any of the contract provisions to the satisfaction of TTD will disqualify the supplier to participate in the tender for the next five years.
33. The T.T.D reserves the right to add/delete/change/modify any or all the conditions mentioned in the tender schedule and the said addition/deletion/changes/modifications can be incorporated in the agreement to be entered into with the supplier irrespective of tender conditions mentioned in the notice inviting tender (or) in the tender schedule (or) the same can be incorporated in a form of codicil as the case may be and the same will be binding on the supplier without any recourse.
34. Payment will be made after completion of the supplies duly satisfied by T.T.D. If the consignment is not as per sample given, the entire quantity will be returned at the cost of the tenderer. The payments will be made against the supply from time to time during period of the contract.
35. The T.T.D, reserves the right to terminate/amend/modify the contract without assigning any reason (or) advance notice to the tenderer/supplier. Similarly, the terms of the tender may be amended/modified by T.T.D. if necessary, to ensure competitiveness and quality of procurement.
36. If any materials etc. supplied by the supplier have been partially (or) wholly used (or) consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality (or) description (or) are otherwise faulty (or) unfit for utilization then the contract price (or) prices of such items/materials etc. will be recovered from the supplier, if payment had already been made. Otherwise the supplier will not be entitled to any payment what so ever for such supply. For infringement of the stipulations of the contract (or) other justified reasons, the contract would be terminated, and the supplier shall be liable to pay for all losses sustained by the T.T.Devasthanams. In the consequence of the termination, the loss would be recovered personally from the supplier (or) other money due (or) may become due to him. In the event of such amounts being insufficient the balance would be recovered personally from the supplier (or) from his properties.
37. All the materials supplied against the supply order shall be of best quality and shall confirm to the specifications if any given in the supply order (or) informed to the supplier as the case may be. Where any material is rejected on account of its non-conforming to the specifications (or) not of best quality (or) due to non compliance to any other clause of the contract the supplier should promptly replace the rejected material at the discretion and satisfaction of T.T.D. All expenditure incurred on account of such replacement shall be entirely borne by the supplier. In case of failure to remove the goods, the TTD reserves the right to charge ground rent from the supplier.
38. **SUB-CONTRACTING:** The contract supply awarded should be executed by the successful Tenders only and SUB-CONTRACT OF SUPPLY IS NOT PERMITTED.
39. **INDEMNITY:** The tenderer shall at all time indemnify T.T.D. against all claims which may arise in respect of supply of low quality of material/items etc. not conforming to the specifications.
40. If the tenderer, in the opinion of T.T.D. fails (or) neglects to be complied with any of the terms and conditions of the contract (or) with any order issued there under then, in such a case, the T.T.Devasthanams shall without prejudice to any other right (or) remedies under

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this contract as a right and be entitled to cancel the contract by giving a notice in writing to the supplier without being liable to pay any compensation for such cancellation.

41. For breach of any of the above conditions, the security deposit is liable to be forfeited duly black-listing the supplier.
42. No supplier shall be allowed at any time on any ground what so ever to Claim revision (or) modification in the rates quoted by him. Clerical error, Typographical error etc., committed by the Company in the tender schedule form shall not be considered after opening the tenders. Conditions such as "Subject to availability" "Supplies will be made as and when supplies are received etc", will not be considered under any circumstances.
43. In the event of any dispute arising out of the tenders such dispute would be subject to the jurisdiction of the civil courts at Tirupati, Andhra Pradesh.
44. The Security Deposit and 2.5% of the amounts with-held from the bills would be refunded to the Successful Tenderer without any interest, only after satisfactory completion of the contract period and after recovery of the amount (or) amounts if any, due to the TTD from the Tenderer.
45. The Contractor shall deliver the Materials to the TTD Press Godown, K.T. Road, Tirupati (or) at the place specified by the TTD, with his/her own expenditure and all taxes applicable for transportation of Stationery Items shall be met by the supplier / contractor. It includes unloading charges to the labour deployed in this regard as per rates agreed by the labour in delivery point (Press compound).
46. The Contractor / Supplier shall supply the items at the same rate even after expiry of the contract if the TTD requests to supply the material over and above the quantity covered in the contract as per condition No: 12 (i.e., 25%) these supplies too shall be made as per the same approved tender conditions.
47. Failure to adhere to any (or) all of these conditions would attract penalty in the forfeiture of EMD paid and 2.5% with-held amount without assigning any reasons.
48. The J.E.O (Tpt) / The Executive Officer, TTD, Tirupati will have the right to cancel the tender and to call for fresh tenders at the risk and responsibility of the tenderer without assigning any reasons and prior notice to the contractor.
49. In the event of any dispute arising out of the tenders such dispute would be subject to the Jurisdiction of the civil courts at Tirupati, A.P.,
50. In addition to the above terms & conditions, the Tenderer should agree for any deletion (or) omissions (or) any other modification incorporate suitable conditions, according to circumstances that would arise in future.
51. The payment @90% will be released to the supplier in case of any delay in getting lab results on the samples sent and also on administrative reasons etc.,

I/We read and accept the above terms and conditions.

Place:

Date:

Signature of the Tenderer  
With seal.

THERE IS NO SUBMISSION OF OFFLINE TENDERS. No Offline submission will be entertained. All the Bidders should invariables obtain Digital Key from APTS, Vijayawada and Bid on online in the e-portal place. The details of the web site are given below.

for details visit our Website: [www.tirumala.org](http://www.tirumala.org).

For any assistance/further clarifications please call:

The Special Officer(Press)/Press Manager,

TTD Printing Press, Tirupati - Phone No.:0877-2264292 & 2264355

Special Officer (Press),  
TTD, Tirupati

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**TTD PRINTING PRESS DEPARTMENT**  
**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI**  
**FINANCIAL BID**

**TENDER SCHEDULE NO: Mahaprasadam & Window covers.**

E.M.D Amount :: Rs. 50,000/- (Rupees Fifty Thousand only)  
 Name of the Bidder / Firm ::  
 GSTIN ::

Sl. No	Specifications of Mahaprasadam & Window Covers	Quantity Nos	Rate per Cover
1	Big - 5"x7" – 80 GSM with Printing.	5,00,000	Rate/Price should be quoted in online. (Rate quoted is inclusive GST
2	Small - 3 ½ " x 2 ½ - 80 GSM with Printing	5,00,000	
3	Window Covers Size: 6 ½" X 5 ½ 80 GSM	3,00,000	
4	Sri Vari Akshathas covers Size: 3 ½ " x 2 ½ 80 GSM	4,00,000	

**Note:** Only one rate shall be quoted as online which should be inclusive of all Taxes and F.O.R Delivery to TTD Printing Press , Opp. Admn. Building, K.T.Road, Tirupati. The samples of category of materials covered in the financial Bid/Price Bid shal reach the Special Officer,TTD Press, K.T.Road, Tirupati before the scheduled time and date of opening of Technical bid as mentioned in NIT.

**Place :**

**Date :**

**E.M.D. amount of Rs. 50,000-00**

D.D.No ..... dt. ....

**Signature of the tenderer with full address**

(To be signed by an authorized

signatory

With full address of the

tenderer)

**Mobile Phone No. :**

**e-mail address :**

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**DECLARATION /SELF DECLARATION BY TENDERER****Name of the Tenderer** :**Address of the Tenderer** :**(To be filled in by the Tenderer)**

I/ We hereby agree to abide all the terms and conditions of the contract. I/ We do hereby agree that I / We shall keep my / Our offer open for a period of Ninety days from the date of opening of the tender or from the date of negotiations which ever is latter or for the extended period as desired by TTD in addition to the period of Ninety days mentioned above in the event of my / our offer being accepted. I / We shall abide by and give my / our acceptance to the above terms and conditions which are this supply contract governing and shall execute an agreement in the prescribed form, in the event of my / our offer being accepted by TTD.

Further I am declaring that Firm is **not been blacklisted** in any of the organizations.

**Yours faithfully,****Signature of the tenderer with full address**

(To be signed by an authorized signatory with full address of the Tenderer)

**List of attested Documents to be uploaded at the time of Tendering:**

1)	EMD Demand Draft as per NIT.
2)	Copy of GST registration
3)	Copy of PAN card and Income Tax returns (Acknowledgements only)
4)	Turn Over Certificate <b>(Certified by the reputed chartered accountant in Original)</b>
5)	Declaration /Self Declaration to the extent that they have not been black listed in any of the organizations
(6)	Experience
(7)	Samples of the material with said specifications to be enclosed/sent to the Special Officer, TTD Press, K.T.Road, Tirupati.

Place:

Date:

**Tenderer  
signatory)****Signature of the  
(To be signed by an authorized**

